

AMMENDED RECRUITMENT RULES FOR THE POST OF  
ADMINISTRATIVE OFFICER

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| 1 | Name of the Post  | Administrative Officer   |
| 2 | Number of Posts   | Eight  |
| 3 | Classification  | Group-A  |
| 4 | Scale of Pay  | Rs.8000-275-13500  |
| 5 | Whether selection post or non-selection post  | Selection  |
| 6 | Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 | No   |
| 7 | Age limit for direct recruits   | Maximum 35 years and below as on 1st January of the recruitment year. Relaxable for non-CCRAS Government Servants as per Government of India (DOPT) orders. No age bar for the employees of CCRAS.   |
| 8 | Educational and other qualifications required for direct recruits                                   | Essential:<br><ol style="list-style-type: none"><li>1. A Degree from a recognised University.</li><li>2. At least 7 years experience in a Government/Semi-Government/Public Undertaking or Institute of repute of which about <u>3 years</u> should be in a supervisory capacity.</li></ol><br>Desirable:<br><br>Adequate experience in personnel management with thorough knowledge of accounts, budget, budgetary control, Government rules and regulations and administrative and establishment procedures. |

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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees

No

Period of probation, if any

2 years

Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods

100% by promotion failing which by direct recruitment.

In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made

From the cadre of Office Supdt./Accountant(IA) Hqrs. and Institutes with eight years of regular service in the grade of Rs. 5500-9000/-

Composition of DPC/Selection Committee

Approved Standing DPC/Selection Committee.

Shall be in operation for a period of 5 years w.e.f. 23.4.1999 subject to be reviewed by the Department of ISM&H.

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1. Name of the post : Research Officer(Medicine)
2. No. of posts : Nine
3. Classification : Group A.
4. Scale of pay : Rs. 700-40-900-EB-40-1100-50-1300
5. Whether selection post or non-selection post : Selection 2202-4005
6. Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension), Rules, 1972 : No
7. Age limit for direct recruits : 40 years and below as on 1st January of the recruitment year.
8. Educational and other qualifications required for direct recruits. : Essential
  1. M. B. B.S. Degree from a recognised University/Institution.
  2. 2 years research/teaching/hospital experience in medicine after obtaining the M. B. B.S. Degree in a recognised Hospital/Institution.OR  
Post-graduate degree of minimum of 2 years duration in Medicine from a recognised University/Institution.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No
10. Period of probation, if any. : 2 years
11. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. : 50% by promotion failing which by direct recruitment and 50% by direct recruitment.
12. In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made : From the cadre of Assistant Res. Officer(Medicine) with minimum of 3 years regular service in the grade.
13. Composition of D.F.C./ Selection Committee. : Approved Standing D.F.C./Selection Committee.

- 1) Name of the post : Research Officer (Pathology)
- 2) No. of posts : Ten 15
- 3) Classification : Group A  $\text{Ls } 2200 - 4000$
- 4) Scale of pay : (Rs. 700-40-900-EB-40-1100-50-1300)
- 5) Whether selection post or non-selection post : Selection
- 6) Whether benefit of added years of service admissible under Rule 30 of the CCS (pension) Rules, 1972 : No
- 7) Age limit for direct recruits : 40 years and below as on 1st January of the recruitment year.
- 8) Educational and other qualifications required for direct recruits : Essential
- 1) M.B.B.S. Degree from a recognised University/Institution.
  - 2) Degree/Diploma in Pathology of minimum of 1 year duration.
  - 3) 2 years research/teaching/hospital experience in pathology after obtaining the M.B.B.S. Degree in a recognised Hospital/Institution.
- OR
- 4 Post-graduate degree of minimum of 2 years duration in pathology from a recognised University/Institution.
- 9) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : No
- 10) Period of probation, if any. : 2 years

- 11) Method of recruitment whether by direct recruitment, or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. : 50% by promotion failing which by direct recruitment and 50% by direct recruitment.
- 12) In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. : From the grade of Assistant Research Officer in Pathology with minimum of 3 years service in the grade.
- 13) Composition of D.F.C./ Selection Committee. : Approved standing DFC/ Selection Committee.

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- 1) Name of the post : Research Officer (Pharmacology)
- 2) No. of posts. : Nine.
- 3) Classification : Group A.
- 4) Scale of pay : Rs. 700-40-900-EB-40-1100-50-1300.
- 5) Whether selection post or non-selection post. : Selection 2200 - 4000
- 6) Whether benefit of added years of service admissible under Rule 30 of the CCS (pension) Rules, 1972. : No.
- 7) Age limit for direct recruits : 40 years and below as on 1st January of the recruitment year.
- 8) Educational and other qualifications required for direct recruits. : Essential
- 1) M.Sc. in Pharmacology/Drug Assay or M.V.Sc. degree from a recognised University/Institution.
  - 2) 3 years research/teaching experience in Pharmacology after obtaining the degree in a recognised Hospital/Institution.
  - 3) Doctorate Degree in Pharmacology of minimum of 2 years duration from a recognised University/Institution.
- 9) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- 10) Period of probation, if any. : 2 years.

- 11) Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. : 50% by promotion failing which by direct recruitment and 50% by direct recruitment.
- 12) In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. : From the grade of Assistant Research Officer with minimum of 5 years service in the grade.
- 13) Composition of D.P.C./Selection Committee. : Approved standing DPC/Selection Committee.

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Name of the post

: Research Officer (Botany  
Pharmacognosy) (Chemistry)  
(Biochemistry)

Surveillier

No. of posts

: Botany/Pharmacognosy-24,  
Chemistry-16, Biochemistry-13

Classification

: Group A

Scale of pay

: Rs. 700-800-900-1000-1100-1200-1300

Rs. 2233-4382

Whether selection post or non-selection post

: Selection Rs. 2000-4000

Whether benefit of added years of service admissible under Rule 30 of the CCS (pension) Rules, 1972.

: No. X

Age limit for direct recruits

: 40 years and below as on 1st January of the recruitment year

Educational and other qualifications required for direct recruits.

: Essential

1. Post-graduate degree in the concerned discipline from a recognised University/Institution.
2. 5 years research/teaching experience in the concerned discipline after obtaining the degree in a recognised Institution/College/University.

// 1. Ph.D. in the concerned discipline from a recognised University/Institution.

2. 3 years research/teaching experience in the concerned discipline in a recognised Institution/College/University.

Note: Persons with M.Sc. (Organic Chemistry) will be eligible for the post of Research Officer (Biochemistry). This promotion is valid for 3 years only.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion

: No.

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11. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. : 50% by promotion failing v by direct recruitment and direct recruitment.
- \* 12. In case of reatt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. : From the grade of Assistant Research Officer with mini 3 years regular service in grade on the basis of inter seniority.
13. Composition of D.P.C./ Selection Committee : Approved standing DPC/Selection Committee.

Note : Assistant Research Officer in a particular discipline shall be eligible for promotion to the post in that discipline only.

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1. Name of the post : Assistant Director (Pharmacognosy/  
Botany) (Chemistry) (Biochemistry)
2. No. of posts : Pharmacognosy/Botany-2  
Chemistry-1, Biochemistry-4.
3. Classification : Grade A
4. Scale of pay : Rs. 1100-50-1600
5. Whether selection post or non-selection post : Selection
6. Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 : No
7. Age limit for direct recruits : 45 years and below as on 1st  
January of the recruitment year.
8. Educational and other qualifications required for direct recruits : Essential
  - 1) Post-graduate degree in the concerned discipline from a ~~recognised University/Institution.~~
  - 2) 7 years research/teaching experience in the concerned discipline after obtaining the degree in a recognised Institution/College/University.

Or

  - 1) Ph.D. in the concerned discipline from a recognised University/~~Institution.~~
  - 2) 5 years research/teaching experience in the concerned discipline in a recognised Institution/College/University
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
10. Period of probation, if, any : 2 years

11. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.  
: 50% by promotion failing which by direct recruitment and 50% by direct recruitment.
12. In case of re-ctt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.  
: From the grade of Research Officer with minimum of 5 years Regd. service in the grade.
3. Composition of D.P.C./selection Committee.  
: Approved standing DPC/Selection Committee.

Note : Research Officer in a particular discipline shall be eligible for promotion to the post in that discipline only.

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- 1) Name of the post : Assistant Director (Pharmacology)
- 2) No. of posts : Four
- 3) Classification : Group A
- 4) Scale of pay : Rs.1100-50-1600
- 5) Whether selection post or non-selection post : Selection
- 6) Whether benefit of added years of service admissible under Rule 30 of the CCS (pension) Rules, 1972. : No.
- 7) Age limit for direct recruits. : 45 years and below as on 1st January of the recruitment year.
- 8) Educational and other qualifications required for direct recruits. : Essential
- 1) M.Sc. in pharmacology/Drug Assay or M.V.Sc. Degree from a recognised University/Institution.
  - 2) 5 years research/teaching experience in Pharmacology after obtaining the degree in a recognised Hospital/Institution.
- OR
- 1) Doctorate degree in Pharmacology of minimum of 2 years duration from a recognised University/Institution.
  - 2) 3 years research/teaching experience in Pharmacology in a recognised Hospital/Institution.
- 9) Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No.
- 10) Period of probation, if any. : 2 years.

- 1) Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods. : 50% by promotion failing which by direct recruitment and 50% by direct recruitment.
- 12) In case of rectt. by promotion/~~deputation/transfer, grades from~~ which promotion/deputation/transfer to be made. : From the grade of Research Officer with minimum of 5 years Regular service the grade.
- 13) Composition of D.P.C./Selection Committee. : Approved standing DPC/ Selection Committee.