



സിദ്ധ പ്രാദേശിക ഗവേഷണ സ്ഥാപനം

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SIDDHA REGIONAL RESEARCH INSTITUTE

(Under C.C.R.S., Chennai, Ministry of AYUSH, Govt. of India)
Poojapura, Thiruvananthapuram - 695 012, Kerala
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फ.सं.F-4-17/2018/srri/tvm/cctv

दिनांक/Date: 09-02-2021

SUPPLY, INSTALLATION AND COMMISSIONING OF CCTV SURVEILLANCE SYSTEM AT
SIDDHA REGIONAL RESEARCH INSTITUTE, POOJAPPURA, THIRUVANANTHAPURAM

Tender No: SRRI/TVM/CCTV/001/2020

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SECTION-1

1. INTRODUCTION

2.

To procure, install and commission the CCTV cameras and surveillance system, ,
The Siddha Regional Research Institute,(Under CCRS, Chennai, Ministry of AYUSH, Govt of India, New Delhi) ,invites sealed tenders in two-bid system (Technical & Financial) from authorized dealers/contractors, firms engaged in installation of security and surveillance systems, herein after referred as 'The Vendor' registered under Company Act 1956, and having a minimum of five years experience in this field. The Vendor will submit bids in two separate envelopes. These two envelopes should be sealed in one big envelope. Each envelope must be suitably marked to indicate the type of bid.

1.1 NOTICE INVITING –TENDER

Sealed tenders are invited from reputed firms in India having previous experience for supply, Installation and commissioning of CCTV Surveillance System

Last date & time of procurement of Tender Document	to be downloaded from tender documents our website : w.w.w.ccrs.chennai till date of submission
Date of Tender Notification	12 – 02 – 2021
Date of Pre-bid meeting:	25– 02 – 2021, 2.30 p.m. (only those bidders will be allowed to participate, who has DD of Tender document fee)
Last date & time for submission of Bids	25 – 02 – 2021, 3.00 p.m.
Opening of Tender document	25 – 02 – 2021, 3.30 p.m.
Bidders are advised to visit us at website regularly for updates/ amendments, if any	-
Tender Document Fee	Rs. 500/- (Only DD/ Banker's cheque) (To be paid along with Tender Document) To be drawn in favour of : 'Siddha Regional Research Institute payable at Thiruvananthapuram.
Earnest Money Deposit (EMD)	(i) Rs.40,000/- (Rupees Forty thousand only) in the form of DD/BGB, issued on the name of SRRI , and payable at Tvpm.
Address for communication	SIDDHA REGIONAL RESEARCH INSTITUTE (Under C.C.R.S., Chennai, Ministry of AYUSH, Govt. of India) Poojappura, Thiruvananthapuram - 695 012, Kerala
Contact person	Dr. A. Kanagarajan, Assistant Director In-charge for clarification over Phone No. 0571-2341832, on any working day between 09.30 AM to 4.30 PM

2 ELIGIBILITY CRITERIA

- i) The Bidder should be OEM (Original Equipment Manufacturer) or Authorized dealer Distributor of the OEM of offered product (Please submit manufacturer's authorization letter, in original, on the OEM's letter head duly signed by authorized signatory).
- ii) Experience of having successfully completed similar services during the last 2 years ending 31 March 2020 should be either of the following:
 1. Two similar services each costing not less than Rs. 8.00 Lakhs each.
 - OR
 2. One similar services costing not less than Rs.8.00 Lakhs. (Similar services means Supply of CCTV Surveillance System)
 - (ii) The bidder must have after sales services in Tvpvm.
 - (iii) Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.
 - (iv) Earnest Money (EMD) of **Rs.40,000/-** in the form of DD/BGB, issued on the name of **SIDDHA REGIONAL RESEARCH INSTITUTE** and payable at Tvpvm.
 - (v) No interest will be paid by purchaser on Earnest Money Deposit. Earnest Money Deposit shall be refunded to those bidders whose offers have not been accepted within 30days of opening of the tender.
 - (vi) Tenders received without EMD/inadequate EMD shall be rejected.

END OF SECTION 1

SECTION - 2

INSTRUCTIONS TO BIDDERS

2.1 INTRODUCTION (DEFINITIONS)

- 2.1.1 "Purchaser" means, Siddha Regional Research Institute, Under CCRS, Chennai, Ministry of AYUSH, Govt. of India, Poojappura, Thiruvananthapuram.
- 2.1.2 "Bidder" means the individual or firm or corporate body who participates in the tender and submits its bid.
- 2.2.1 "Goods/Products" means all the hardware equipments, instruments, tools, machinery etc., and/or other materials like components/parts/spares including consumables which the supplier is required to supply to the Purchaser under the Purchase Order.
- 2.2.2 "Letter of Intent (LOI)" means the communication of the intention of the Purchaser to the Bidder to place the Purchase Order for the former's offered goods/services.
- 2.2.3 "Purchase/Work Order (PO)" means the order placed by the Purchaser on the Supplier duly signed by the Purchaser's authorized representative to purchase certain goods & services from the vendor/contractor.
- 2.2.4 "Contract Price" means considerations payable to the supplier/contractor as stipulated in the Purchase or Work Order for performance of specified contractual obligations.

2.2 BIDDER TO BEAR COST OF PURCHASE OF TENDER

The Bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser in any case will not be responsible or liable for these costs regardless of the conduct of the bidding process.

2.3 BID DOCUMENTS

2.3.1 Bid Documents includes:-

Section 1 Introduction

Section 2 Notice Inviting Tender

Section 3 Instructions to Bidders

Section 4 General (Commercial) Conditions of the Contract

Section 5 Special Conditions of the Contract

Section 6 Schedule of Requirement and Price Bid Schedule

Section 7 Scope of Work, System Requirement & Technical

Specifications Section 8 Format of Bid Bond (EMD)

Section 9 Format of Performance Bank Guarantee (PBG)

Section 10 Bid Submission Form

2.3.2 Any clarification or communications obtained from the Purchaser

2.4 AMENDMENT TO BID DOCUMENTS

2.4.1 At any time, prior to the date of submission of bids, the Purchaser may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid documents by amendments.

2.4.2 The amendments/Corrigendum will be notified on Purchaser's Website and these Amendments will be binding on them. Bidders are advised to visit Purchaser's Website regularly for updates on this Tender.

2.5 EXTENSION OF TIME

In order to give prospective bidders required time in which to take the amendments into action in preparing their bid, the Purchaser may at its discretion extend the deadline for submission of bid suitably.

2.6 BID PRICE

Price indicated in Section 6 shall be CIF (Cost, Insurance and Freight), to be delivered at Siddha Regional Research Institute, Poojappura, Thiruvananthapuram. Prices should be inclusive of all taxes and duties but not limited to Excise Duty, Sales Tax and other taxes, transit insurance, freight and Service Tax etc. However rate of taxes and duties included in the price offer should also be given separately. The prices quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account. The bid submitted with a variation clause (unless asked by the Purchaser) will be treated as non-responsive and rejected.

2.7 BIDDERS ELIGIBILITY AND QUALIFICATIONS

Bidder shall furnish as a part of bid documents establishing the bidder's eligibility to supply the material. The bidder shall also submit documentary evidence in the form of Literature, drawing, data on the goods offered.

2.7.1 Supplier Prequalification

2.7.2 Past Experience/s – installation of security and surveillance systems

- The Vendor should have minimum five years of experience in installation of CCTV cameras and security and surveillance system projects.
- The vendor must have implemented CCTV camera installation for at least One major Govt. Organizations/PSUs.

- The vendor must have knowledge and experience of implementation of electronic security systems including access control, surveillance and required software for monitoring.
- The vendor must have knowledge in networking and Internet protocols.
- The vendor having international presence and experience will be preferred. The vendor also must have an established service base in Thiruvananthapuram.

Note: Vendor Prequalification: Only those firms which qualify Vendor Prequalification will qualify for Technical qualification.

2.7.3 FOR TECHNICAL BID vendor should submit and furnish following details:

- Standard list of equipment and tools which vendor has for implementation.
- Work experience for such volume of work: the vendor should have adequate experience in implementing the projects in the field of security and surveillance systems.
- List of all the partnerships with manufacturers, system providers.
- Vendor shall provide project plan for the procurement, implementation.

2.8 BID SECURITY

2.8.1 The Bidder shall submit bid security. The bid security shall be in one of the following Forms:-

- (a) A Bank Guarantee as per enclosed format issued by a schedule bank in Favour of Purchaser valid for a period of 150 days from the date of tender opening.
- (b) Demand Draft or Pay Order from a Scheduled Bank in favour of SRRI, Payable at Tvpm

2.8.2 The bid not secured in accordance with the above shall be rejected by the Purchaser as non- responsive.

2.8.3 The bid security of the unsuccessful bidder will be discharged/ returned as promptly as possible as but not later than 30 days after expiry of the bid validity period prescribed by the Purchaser.

2.8.4 The successful bidder's bid security will be discharged upon the bidder's submission of the Performance guarantee.

2.8.5. The bid security may be forfeited under the following circumstances:-

- (a) If a bidder withdraws his bid during the period of bid validity specified by the bidder on the bid form.
 - (b) In case of a successful bidder, if he fails to submit the Performance Guarantee within the time prescribed
- or
- (c) If he fails to supply the material in terms of the project.

2.8.6 No interest is payable on EMD.

2.8.7 In case of inadequacy or non-submission of prescribed EMD, the tender shall be deemed to be disqualified and shall be summarily rejected in the technical evaluation.

2.9 VALIDITY PERIOD OF BID

Bid shall remain valid for 120 days after the date of bid opening. The bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. In exceptional circumstances, the purchaser may request for the consent of the bidder for an extension to the period of bid validity. The bid security provided under clause 2.8.1 (a) shall also be suitably extended. A bidder accepting the request and granting extension will not be permitted to modify his bid.

2.10 CLARIFICATION OF BIDS

2.10.1 To assist evaluation and comparison of the bids, the Purchaser at its discretion may ask the bidder for clarification of the bid. The clarification and response from bidder shall be in writing.

2.10.2 The Purchaser does not bind himself/herself to accept the lowest or any tender and reserves to himself/herself the right to accept the whole or any part of the tender and altering the quantities offered and shall supply the same at the rate quoted.

2.11 EVALUATION OF TENDERS

2.11.1 The Purchaser shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. The Purchaser shall carry out detailed evaluation of the substantially responsive bids. The Purchaser shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.

2.11.2 Arithmetical error shall be rectified on the following basis:-

(a) If there is a discrepancy between the unit price and total price that is obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser.

(b) In case of discrepancy between words and figures, the amount in words shall prevail.

2.12 A bid determined as substantially non-responsive shall be rejected by the Purchaser.

2.11.4 The Purchaser may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a material deviation.

2.11.5 The Purchaser shall evaluate in detail and compare the bids which are Substantially responsive.

2.11.6 The evaluation of the ranking shall be carried out on the landed price of goods offered inclusive of all taxes.

2.11.7 The distribution of tendered quantity amongst the technically and commercially complied bidders shall be based on merits of each case.

2.11.8 Purchaser shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.

2.12 PURCHASER'S RIGHT TO VARY QUANTITIES

2.12.1 The Purchaser reserves the right at the time of award of the contract to increase or decrease the quantity of the goods and services specified in the schedule of requirements without any change in unit price of the ordered quantity.

2.12.2 In case of division of order among number of parties. The distribution of quantity will be accordingly done by the Purchaser on an individual tender.

2.13 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidder on the grounds for the Purchaser's action.

2.14 NOTIFICATION OF SUCCESSFUL BIDDER

2.14.1 Prior to the expiry of the bid period, the Purchaser will notify the successful bidder in writing by registered letter or fax, to be confirmed in writing by registered letter that its bid has been accepted.

2.14.2 Upon successful bidder furnishing of Performance Guarantee, the Purchaser will notify each successful bidder and will discharge its bid bond.

2.15 ISSUE OF LETTER OF INTENT

2.15.1 The issue of Letter of Intent shall constitute the intention of the purchaser to place the Purchase Order with the successful bidder.

2.15.2 The bidder shall within 10 days of issue of Letter of Intent give its acceptance along with Performance Guarantee in conformity with the bid documents.

2.16 CANCELLATION OF LETTER OF INTENT

Failure of the successful bidder to comply with the requirement of submission of Performance Guarantee in time shall constitute sufficient ground for the cancellation of the acceptance of bid and forfeiture of the bid bond, in which case Purchaser may make the offer to any other bidder at the discretion of the Purchaser or call for new bids.

2.17 POST BID CLARIFICATIONS

No post bid clarification at the initiative of the bidders shall be entertained and any effort by the bidders to influence the Purchaser in the Purchaser's bid evaluation, bid comparison or award of the contract shall result in rejection of the bid.

2.18 DELIVERY

Delivery of the goods shall be made by the supplier in accordance with the terms specified by the Purchaser in the Special condition of the contract and goods shall remain at the risk of the supplier until delivery have been completed in full. The Schedule of delivery shall be the essence of the contract.

2.19 OPENING OF PRICE OFFER

Price offers of only those bidders whose Techno-Commercial offers are found to be responsive and acceptable to the purchaser will qualify to be opened. The qualified parties shall be notified with the date and time of the opening of the Price Offer in advance.

Representative of the qualified parties may attend the Price Bid opening.

In case of any conflict in any of the terms mentioned at Section - 4, the same shall prevail over the terms mentioned in other sections.

2.20 INSTRUCTIONS REGARDING BID SUBMISSION

2.20.1 Bidding Methodology:

2.21.1 Submissions of Bid:

The bidder is requested to drop the tender document physically in the BOX before the due date & time of submission in a Sealed Envelope, the envelope shall bear, the Tender No.

& Description and the words **'DO NOT OPEN BEFORE' (due date & time)** Clearly superscribing

:

'Quotations for supply of CCTV Surveillance System at Siddha Regional Research Institute. The envelope should be properly & securely sealed. Sealed covers should be addressed to The Assistant Director In-charge, Siddha Regional Research Institute, Poojappura, Thiruvananthapuram.

2.21.2

- Should there be any doubt or ambiguity as to the meaning of any portion of the tender document or if any further information is required, the same shall be clarified/amended by the Tender Committee Meeting of SRRI, Tvp.
- Prospective bidders are advised to attend the site inspection and pre-bid Meeting since no excuse of ignorance of clarifications/amendments given by the Tender Committee in the Site Inspection and Pre-bid Meeting shall be accepted.

2.12.3.

Bids sent by email will not be considered.

END OF SECTION 2

SECTION – 3

GENERAL (COMMERCIAL) CONDITIONS OF THE CONTRACT

3.1 PRICE APPLICABILITY

Prices in the Purchase Order shall remain valid for the period of delivery schedule or extended delivery schedule. In case of delayed supplies, after delivery period, the advantage of reduction of taxes/duties shall be passed onto the Purchaser and no benefit of increase will be permitted to the Supplier.

3.2 STANDARDS

The goods supplied under the contract shall conform to the standards mentioned in the Technical Specifications.

3.3 PATENT RIGHTS

The Supplier shall indemnify the Purchaser against all third party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

3.4 PERFORMANCE SECURITY

3.4.1 Within 10 days of the Supplier's receipt of Letter of Intent (LOI)/P.O., the Supplier shall furnish a Performance Security in the form of a Bank Guarantee for an amount equivalent to 10% of the contract/P.O value issued by a schedule Bank from its branch in New Delhi, in the prescribed format given in this tender.

3.4.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the contract.

3.4.3 The Performance Bond will be discharged by the Purchaser after completion of the Supplier's obligations including any warranty obligations under the contract.

3.4.4 As regards validity of PBG, please refer to Special Conditions of the contract (Section-4).

3.5 INSPECTION AND TESTS

3.5.1 The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The Purchaser may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted, Where the Purchaser decides to conduct such tests on the premises of the Supplier, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the Supplier shall either replace the rejected goods or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.

3.5.2 Notwithstanding the pre-supply tests and inspections, the material on receipt in the Purchaser's premises shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any material before it is taken over is found defective or fails to fulfil the requirements of the contract, the Inspector shall give the Supplier notice setting forth details of such defects or failures and the Supplier shall make the material good or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding 1 month of the initial report. These replacements shall be made by the Supplier, free of the all charges, at the site(s).

3.5.3 As regards Inspecting Authority and other details please refer to Special Condition of the Contract (Section-4).

3.6 WARRANTY

3.6.1 The Supplier shall give warranty that goods to be supplied shall be new and free from all defects and faults in material, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications and drawings. The Supplier shall be responsible for any defects that may develop under the conditions provided by the supplier and under proper use, arising from faulty materials, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect goods are faulty. This warrantee shall survive inspection or payment for, and acceptance of goods, after the goods have been taken over.

3.6.2 If it becomes necessary for the supplier to replace or renew any defective portion/portions of the equipment under this clause, the provisions of the clause shall apply to the portion/portions of equipment's replaced or renewed. If any defect is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the Supplier's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the Supplier in respect of such defects.

3.6.3 Replacement under warranty clause shall be made by the Supplier free of all charges at site including freight, insurance and other incidental charges.

3.7 CHANGE ORDERS.

3.7.1 The Purchaser may at any time by written order given to the Supplier make changes Within the general scope of the contract in any one or more of the following:-

- (a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured for the Purchaser.
- (b) Method of transportation or packing.
- (c) Place of delivery.
- (d) Services to be provided by the supplier.

3.7.2 If any such change causes an increase or decrease in the cost or the time required for the execution of the contractor, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

3.8 SUB-LETTING.

The Bidder cannot assign or transfer and sub-contract its interest/ obligations under the contract without prior written permission of the Purchaser.

3.9 LIQUIDATED DAMAGES.

3.9.1 The date of the delivery of the goods/services stipulated in the acceptance of tender should be deemed to be the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive the Purchaser of the right to recover Liquidated Damages.

3.9.2 In case the Supplier fails to supply the goods/services against the order, the same shall be procured from other suppliers at the cost and risk of the Supplier and the excess money will be recovered from any dues of the party.

3.9.3 For late deliveries, as liquidated damages, a sum equal to 2% of the price of any goods/services not delivered or total order value in case where part delivery is of no use to a Purchaser, for a week or part of a week subject to maximum limit of 10% of the total order will be recovered from the Supplier. The Purchaser also reserves the right to cancel the order in such cases and forfeit the EMD/Performance Bank Guarantee and may also debar the Supplier for future purchases.

3.9.4 LD can be recovered from any dues of the Supplier.

3.10 ARBITRATION.

3.10.1 In the event of any dispute arising between Purchaser and the Supplier in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to the DG, CCRS, Ministry of AYUSH, Govt of India, may name as sole arbitrator an officer of CCRS notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The supplier expressly agrees that the arbitration proceedings shall be held at Chennai.

3.10.2 The proceedings of arbitration shall be in English language:

3.10.3 In case any supplier wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Thiruvananthapuram shall have the Jurisdiction.

3.11 RISK PURCHASE.

3.11.1 In the event of Supplier's failure to execute the contract to the satisfaction of the purchaser, the purchaser reserves the right:

(a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the purchaser.

(b) To terminate the Contract by giving 2 weeks notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Supplier.

3.12 APPLICABLE LAWS.

This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court in Kerala having jurisdiction in appeal there from. Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The parties to the contract shall continue to fulfil their respective obligations under the contract during the currency of the contract pending the final decision of the Court.

3.13 PACKING

The supplier shall ensure that the Goods/Equipment is securely and adequately packed to ensure safe arrival at the destination fully withstanding all hazards such as rough handling etc. during transit.

3.14 REPLACEMENT OF DEFECTIVE EQUIPMENT

3.14.1 If any equipment or any part thereof, is found defective or fails to meet the requirements of the contract before it is accepted, shall give the Supplier a notice setting forth

details of such defects or failures and the Supplier shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This in any case shall be completed within a period not exceeding one month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the Supplier free of cost. If the Supplier fails to do the needful within this stipulated time frame, the purchaser reserves the right to reject the equipment in full or in part and get it replaced at the cost of the Supplier. The cost of any such replacement made by the Purchaser shall be deducted from the amount payable to the Supplier against this purchase order.

3.14.2 If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the Supplier for such loss or defective equipment and the Supplier shall arrange to supply the same within three months of such order at the same prices and on the same general terms and conditions as mentioned in this purchase order.

3.15 FORCE MAJEURE

If any time, during the continuance of this contract, the performance in whole or in part by either party under obligation as per this contract is prevented or delayed by reasons of war or hostility, act of the public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restrictions, strike, lockout or acts of Nature, hereinafter referred to “eventuality”), provided notice of happening of any such eventuality is given by either party to the other within 21 days of the date of occurrence thereof, neither party shall be reason of such an “eventuality” be entitled to terminate this contract nor shall either party have any claim or damages against the other in respect of such non-performance or delay in performance and deliveries under the contract. The contract shall be resumed as soon as practicable after such “eventuality” has come to an end or ceased to exist. In case of any dispute, the decision of the Secretary, DG, CCRS, Chennai, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such eventuality for a period exceeding 60 days, either party may at its option, terminate the contract. Provided also that if the contract is terminated under this clause the Purchaser shall be at liberty to take over from the Supplier at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and other stores in the course of manufacture which may be in the possession of the Supplier at the time of such termination, or such portion thereof as the Purchaser may deem fit except such material, as the Supplier may, with the concurrence of the Purchaser, elect to retain.

3.16 TERMINATION FOR DEFAULT

3.16.1 The Purchaser, may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Supplier, terminate this contract in whole or in part.

- a) If the supplier fails to deliver any or all the goods within the time period (s) Specified in the contract, or any extension thereof granted by the Purchaser
- b) If the Supplier fails to perform any other obligation(s) under the contract; and
- c) If the Supplier, in either of the above circumstances, does not remedy his failure Within a period of 15 days (or such longer period as the Purchaser may authorize in writing) after receipt of the default notice from the Purchaser.
- d) On a notice period of 30 days.

3.16.2 In the event the Purchaser terminates the contract in whole or in part pursuant to above paragraph the Purchaser may procure, upon such terms and in such manner as it deems

appropriate, goods similar to those undelivered and the Supplier shall be liable to the Purchaser for any excess cost for such similar goods. However, the Supplier shall continue the performance of the contract to the extent not terminated.

3.17 TERMINATION FOR INSOLVENCY

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the supplier if the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

3.18 ADD ON/REPEAT ORDER

CCRS, reserves the right to place Add on / Repeat order for additional quantity to 100% of the original quantity at the same rate and terms & conditions of the purchase order within six months from the date of issue of purchase order.

END OF SECTION 3

SECTION – 4

SPECIAL CONDITIONS OF CONTRACT

4.1 PRICE BASIS

DAP (Delivered at Place) basis inclusive of all taxes and duties, freight & insurance upto Place. Evaluation will be done on all inclusive prices.

4.2 PAYMENT TERMS

80% payment on delivery, installation and operationalisation of the complete Solution (Supply installations & commissioning with its associated software) subject to satisfaction of the CCRS 20% shall be payable after warranty period or submission of the Performance Bank Guarantee for the same.

4.5 DELIVERY SCHEDULE

Supply, Installation & Commissioning of all Equipment/deliverables to be made within 30 days from the date of issue of P.O.

4.6 PERFORMANCE BANK GUARANTEE (PBG)

- The bidder is required to submit PBG for an amount equivalent to 20% of the P.O. value valid up to Warranty Period.
- All necessary tests shall be carried out at SRRI, Tvpm. by the vendor to demonstrate whether the performance of the instrument conforms to the relevant standards and specifications and meets the functional requirements indicated in the specification.

4.7 WARRANTY

- 3(Three) years comprehensive warranty
- The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period.

4.8 QUANTITY VARIATION

CCRS, may add or delete the number of systems/equipment up to 25% of total equipment during the contract period and the charges shall be increased/ reduced accordingly on pro-rata basis, based on the unit price quoted by the contractor. Variation beyond that may be settled mutually.

15

4.9 PENALTY FOR FAULT

- i) CCRS, reserves the right of getting the systems/ equipment attended by any-other agency, if the complaints are not rectified to the satisfaction of CCRS, within 72 hours from the time of fault report. The cost of such repairs etc. shall be at the risk and cost of vendor.
- ii) In case the fault cannot be rectified at the premises and the system/equipment needs to be taken out of the premises, vendor shall provide a standby system/equipment of similar/equivalent configuration till the original system / equipment is replaced after rectification. Transportation charges if any shall be borne by the vendor.

END OF SECTION 4

SECTION – 5**SCHEDULE OF REQUIREMENT AND PRICE BID SCHEDULE**

Cameras, Accessories, Cabling & Installation Details given below are indicative Bidders can inspect the installation location at SRRI, Poojappura, Thiruvananthapuram.

Sl.No	Name of items & Specification	Required Quantity
1	HIK Vision 3MB High Quality HD Dome Camera	8
2	HIK Vision/4MB High quality HD Bullet Camera	1
3	HIK Vision/4MB High quality HD360 Rotation Camera	3
4	HIK Vision1080 P 16 Channel Turbo HD DVR DS-7216HGHI-F1 High quality HD Bullet Camera	1
5	Cisco SF300-28PP 24 Port 10/100/1000 (24 PoE+ Ports with 180W Power Budget) Switch	1
6	Seagate Surveillance HDD ST6000VX0001 6TB hrd drive	1
7	Surveillance LED TV 40"	1
8	ISI Make 20/25 mm Conduits for laying cables	300mtrs
9	Netrack42 U 600x800mm, front lockable glass door, power dist: unit, round pin, Cable manager 1U, Horz. Cable Organizer/1U/Loop-01 cooling	1
10	Emersion Vertiva Make GXT MT + CX model UPS with internal battery 15-20 Minutes backup	1
11	Netrack 9U rack with accessories	1
12	24 port Loaded Patch Pannel	1
13	RJ 45 Male Connector	1 pack
14	Cat6 Cable 305mtrs Box	3 Box
15	Surface Mount Box 4x4	12
16	Face plate 1 port	12
17	2 Meter Patchcord	12
18	1 Meter Patchcord	12
19	Commscope / Molex Keystoe Jack for I/O	12
20	Installation & Commissioning Charges	L/s

END OF SECTION 5

SECTION – 6

SCOPE OF WORK, SYSTEM REQUIREMENT & TECHNICAL SPECIFICATIONS

(a) Scope of Work and System requirement.

SRRI, , has decided to install the latest technology CCTV to provide surveillance at various locations inside and outside of Ground Floor & 3rd Floor of the Siddha Regional Research Institute, Poojappura, Tvpm-12.

Sl.No	Address	No of Cameras	Display Monitor
1	SRRI, Poojappura, Tvpm	Dome Camera -08 Nos Bullet Camera- 01 No Rotation Camera-3 Nos	1 no

Bidders are advised/free to visit location to analyse the camera fixing locations as specified and then quote the necessary required accessories / cables / as a package separately.

The proposed surveillance system shall consist of (Below details are indicative and for reference only):

- 2 Megapixel IR Bullet Water Proof IP Cameras
- 2 Megapixel IR Dome Water Proof IP Camera
- 16Ch Full HD DVR (DIGITAL VIDEO RECORDER)
- 4TB SATA Hard Disk
- CAT 6 Cable (Around 300 mtrs. approx)
- Camera features should include: IR cut, Automatic Backlight Compensation, Intelligent Automatic White Balance
- Camera Shell: IP66 Aircraft Aluminium Alloy shell
- Lens- Antifogging
- System features should include: Motion detection
- The System and Software protocol must be of open type and should be compatible with cameras and equipments from reputed manufacturers like Hikvision, Samsung or Sony

Should support Operating Systems Windows XP, 7-10.

This system will be used for monitoring at predetermined place.

(b) System Features

Closed Circuit Television is required for surveillance through IP 66 cameras at specified locations inside and outside the buildings. The indoor cameras need to be placed at specific locations. Cameras shall sense the objects even when the illumination is minimum or zero.

These cameras are connected to the Digital Video Recorder through existing network. The DVR unit should direct recording of all the cameras in real time. The resolution of the picture should be high. The operator should have the facility to choose any given camera for viewing on the monitor. Each image should be recorded with a camera number, title, time, date and recording speed. The system should have diagnostic features to monitor the health of all subsystems.

c) Mounting

Mounting shall be wall or ceiling for all cameras.

d) Operating Software

Preloaded as per DVR / Application Software requirement with licenses and MEDIA. The application software shall be professional version with full features enabled with license.

END

SECTION – 7

Tender No: _____

FORMAT OF BID BOND (EMD)

Whereas (Hereinafter called “the Bidder”) has submitted its bid dated For the supply of dated KNOW ALL MEN by these presents that WE OF Having our registered office at (Hereinafter called “the Bank”) are bound to **SRRI** (hereinafter called the Purchaser”) in the sum of INR for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

1. If the Bidder withdraws his bid during the period of bid validity specified by the Bidder on the bid form

Or

2. If the Bidder, having been notified of the acceptance of his bid by the Purchaser during the period of bid validity

(a) Fails or refuses to execute the Contract, if required; or

(b) Fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including **THIRTY (30) days** after the period of bid validity and any demand in respect thereof should reach the **purchaser** not later than the specified date/dates.

Signature of the Authority.

Name

Signed in Capacity of

Name & Signature of witness

Full Address

Address of witness

Tel. No:

END OF SECTION 7

SECTION - 8**FORMAT OF PERFORMANCE BANK GUARANTEE (PBG)
SIDDHA REGIONAL RESEARCH INSTITUTE**

OUR LETTER OF GUARANTEE No.:

In consideration of SRRI, having entered into an agreement

_____ dated _____ issued Purchase Order No. _____ dated with/on
M/s _____ (hereinafter referred to as “The Supplier” which expression
unless repugnant to the content or meaning thereof, shall include all the successors,
administrators, and executors).

Whereas the Supplier having unequivocally accepted to supply the materials as per terms
and conditions given in the Agreement dated _____ /Purchase Order

No. _____ dated _____ and SRRI, having agreed that the

Supplier shall furnish to SRRI, a Performance Guarantee for the faithful
performance of the entire contract, to the extent of 10% (ten percent) of the value of the
Purchase Order i.e. for We, _____ (“The Purchaser”)

which shall include OUR successors, administrators and executors herewith establish an
irrevocable Letter of Guarantee No. _____ in your favour for account
of _____ (The Supplier) in cover of performance guarantee in accordance

with the terms and conditions of the Agreement/Purchase Order. Hereby, we undertake to pay
up to but not exceeding _____ (say Only) upon receipt by us of your first written
demand (say accompanied by your declaration stating that the amount claimed is due by
reason of the Supplier having failed to perform the Agreement and despite any\ contestation
on the part of above named supplier. This Letter of Guarantee will expire on

_____ including **30 days** of claim period and any claims made
hereunder must be received by us on or before expiry date after which date this Letter of
Guarantee will become of no effect whatsoever whether returned to us or not.

Authorized Signature Seal of Purchaser

Assistant Director I/c

Siddha Regional Research Institute,

END OF SECTION 8

SECTION - 9
BID SUBMISSION FORM

Offer No.:

Date :

To:

The Assistant Director In-charge,
Siddha Regional Research Institute,
Poojappura, Thiruvananthapuram
Kerala-695012

Dear Sir,

In response to your Tender No: _____ dated ----- for Supply, Installation & Commissioning of CCTV Surveillance System for Siddha Regional Research Institute, Poojappura, Tvpm-12 we hereby submit our offer herewith.

1. Bidder Name : _____

2. Website Address : _____

3. Email Address : _____

4. Address for Communication : _____

5. Telephone Number : _____

6. Fax/Tele fax Number : _____

7. Authorised Person - Name : _____

Designation : _____

Mobile No. : _____

Email ID : _____

8. Alternate Person – Name : _____

Designation : _____

Mobile No. : _____

Email ID : _____

9. PAN Number : _____

10. TIN Number : _____

11. Service Tax Reg. No. : _____

12. Bidder's complete Bank Details.

Bank Account No : _____

IFSC / NEFT Code : _____

Name of the Bank : _____

Address of the Branch : _____

13. Particulars of EMD

Amount : Rs. _____

Mode of Payment (DD/BG) : _____

DD/BG No. : _____

Date : _____

Name of the Bank : _____

Address of the Bank : _____

Validity of BG : _____

14. Particulars of Tender Fee

Amount : Rs. _____

DD No. : _____

Date : _____

Name of the Bank : _____

Address of the Bank : _____

15. Details of similar work / order executed during last 2 years (Please submit copy of Purchase Order or completion certificate from the client.)

Description of the Work/Order Executed	Value of Work/Order Executed	Name of the Client	Start Date	Finish Date

17. Country of Origin of Goods offered (Item wise)

18. Please Mention Mode of Shipment (Sea/Air/Rail/Road)

19. Following Documents are submitted to substantiate other eligibility criteria.

i) _____

ii) _____

iii) _____

DECLARATION

1) We have read and understood the terms & conditions of the above mentioned tender and comply with all Terms & Conditions of your Tender.

(In case of any deviation the Bidder must attach a separate sheet clearly mentioning the Clause No. of the Tender and Deviation thereto)

2) We certify that the information mentioned above are true and correct to best of our knowledge.

3) In case of receipt of order we confirm that payment shall be received through e-Banking /Electronics Transfer.

4) This offer contains _____ No. of pages including all Annexure and Enclosures.
Place:

Signature of Authorised Signatory

Date:

Name:

Designation:

Seal:

END OF SECTION 9

SECTION -10

TECHNICAL SPECIFICATIONS: CCTV SURVEILLANCE SYSTEM

2MP IR Mini Bullet Camera	
Camera	
Image sensor	1/3" progressive scan CMOS
Min. illumination	0.01 lux @F1.2, AGC ON, 0 lux with IR
Shutter time	1/25s (1/30s) ~ 1/100,000s
Lens	4mm @F2.0, angle of view: 69.4° (6mm, 12mm optional)
Lens mount	M12
Day & night	IR cut filter with auto switch
Digital noise reduction	3D DNR
Wide dynamic range	Digital WDR
Compression Standard	
Video compression	H.264 / MJPEG
H.264 codec profile	Main profile
Bit rate	32 Kbps ~ 16 Mbps
Dual stream	Yes
Image	
Max. Image Resolution	1280 × 960
Frame rate	50Hz: 25fps (1280 × 960), 25fps (1280 x 720), 25fps (704 x 576), 25fps (640 x 480) 60Hz: 30fps (1280 × 960), 30fps (1280 x 720), 30fps (704 x 576), 30fps (640 x 480)
Image settings	Saturation, brightness, contrast, sharpness' adjustable through client software or web browser
BLC	Yes, zone configurable
Network	
Network storage	NAS (iSCSI optional)
Alarm trigger	motion detection, tampering alarm
Protocols	TCP/IP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RTSP, RTCP, PPPoE, NTP, UPnP, SMTP, SNMP, IGMP, 802.1X, QoS, IPv6, Bonjour (SIP optional)
Interoperability	ONVIF, PSIA, CGI
Security	User Authentication, watermark, reset button
Interface	
Communication interface	1 RJ45 10 M / 100 M Ethernet interface
General	
Operating conditions	-30 °C ~ 60 °C (-22°F ~ 140 °F) humidity 95% or less (noncondensing)

22	
Power supply	12 VDC \pm 10% , PoE (802.3af)
Power consumption	max. 5W (max. 7W with ICR on)
Weather proof rating	IP66
IR range	Up to 30m
Dimension	60.4 x 76.9 x 139.2mm
Weight	500g (1.1 lbs)

4MP IR Fixed Dome Camera	
Camera	
Image sensor	1/3" progressive scan CMO
Min. illumination	0.01 lux @F1.2, AGC ON, 0 lux with IR
Shutter time	1/25s (1/30s) ~ 1/100,000s
Lens	4mm @F2.0, angle of view: 69.4° (6mm, 12mm optional)
Lens mount	M12
Day & night	IR cut filter with auto switch
Digital noise reduction	3D DNR
Wide dynamic range	Digital WDR
Compression Standard	
Video compression	H.264 / MJPEG
H.264 codec profile	Main profile
Bit rate	32 Kbps ~ 16 Mbps
Dual stream	Yes
Image	
Max. Image Resolution	1280 \times 960
Frame rate	50Hz: 25fps (1280 \times 960), 25fps (1280 x 720), 25fps (704 x 576), 25fps (640 x 480)
	60Hz: 30fps (1280 \times 960), 30fps (1280 x 720), 30fps (704 x 576), 30fps (640 x 480)
Image settings	Saturation, brightness, contrast, sharpness' adjustable through client software or web browser
BLC	Yes, zone configurable
Network	
Network storage	NAS (iSCSI optional)
Alarm trigger	motion detection, tampering alarm
Protocols	TCP/IP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RTSP, RTCP, PPPoE, NTP,
	UPnP, SMTP, SNMP, IGMP, 802.1X, QoS, IPv6, Bonjour (SIP optional)
Interoperability	ONVIF, PSIA, CGI

	23
Security	User Authentication, watermark, reset button
Interface	
Communication interface	1 RJ45 10 M / 100 M Ethernet interface
General	
Operating conditions	-30 °C ~ 60 °C (-22°F ~ 140 °F) humidity 95% or less (noncondensing)
Power supply	12 VDC ± 10% , PoE (802.3af)
Power consumption	max. 5W (max. 7W with ICR on)
Weather proof rating	IP66
IR range	Up to 30m
Dimension	60.4 x 76.9 x 139.2mm
Weight	500g (1.1 lbs)

Maintenance:

Annual Maintenance Contract [AMC] for 3 years from the date of expiry of the standard defect liability/warranty period of 3year [from the date of successful commissioning of the security system]. The AMC charges, however, will include service charges only, and will exclude cost of the spare parts required for replacement. Yearly contract amount will be paid in advance on half yearly basis.

END OF SECTION 10

Terms and Conditions

General Terms and Conditions:

Adherence to Terms and Conditions:

The bidders who wish to submit responses to this 'Tender Document' should note that they should abide by all the terms and conditions contained in the 'Tender Document'. If the responses contain any extraneous conditions put in by the respondents, such responses may be disqualified and may not be considered for the selection process. A line of confirmation to this effect is required along-with Technical Proposal.

Other terms and conditions:

SRRI, reserves the right to:

- Reject any and all responses received in response to the 'Tender Document'.
- Waive or Change in any formalities, irregularities, or inconsistencies in proposal format delivery.
- To negotiate any aspect of proposal with any bidder and negotiate with more than one bidder at a time.
- Extend the time for submission of all proposals.
- Select the most responsive bidder (in case no bidder satisfies the eligibility criteria in totality).
- Select the next most responsive bidder if negotiations with the bidder of choice fail to result in an agreement within a specified time frame.
- Share the information/ clarifications provided in response to 'Tender Document' by any bidder, with any other bidder(s) /others, in any form.
- Cancel the 'Tender Document' / Tender at any stage, without assigning any reason whatsoever. The 'SRRI' reserves the right to ascertain information from the banks and other institutions to which the bidders have rendered their services for execution of similar projects.

Terms of Payment

80 %	On delivery, installation and operationalisation of the complete Solution (Supply installations & commissioning with its associated software) subject to satisfaction of the Siddha Regional Research Institute
20%	After warranty period or submission of the Performance Bank Guarantee for the same.
AMC	Payment After completion of warranty period, Bank will pay AMC charge as per agreed terms and conditions at the end of each quarter.

Company Profile, Maintenance and Service Support of the Bidder

Sl. No.	Question	Response
1	Purchaser Name	
2	Date of Incorporation	
3	Name of Indian representative/office (indicate: own, dealer, distributor, JV)	
4	Purchaser Head Office address <ul style="list-style-type: none"> • Contact person(s) • Phone Number • Fax Number • E-mail Address 	
5	Address of Indian representative/office <ul style="list-style-type: none"> • Contact person(s) • Phone Number • Fax Number • E-mail Address 	
6	Number of Employees supporting the project In India: Marketing/Sales Technical Support Number of skilled personnel certified by OEM Research and Development Implementation Outside India: Marketing/Sales Technical Support Research and Development Implementation	
7	Ownership structure (e.g. Inc., partnership) * Who are the primary shareholders?* State the major shareholders with percentage holding in case of Limited companies.	

Compliance Certificate**To**

The Assistant Director In-charge,
Siddha Regional Research Institute,
Poojappura,
(Ministry of AYUSH,
Govt of India),
Thiruvananthapuram

Phone 0471-2341832

Dear Sir,

Ref: - Tender for Supply, Installation and Commissioning of CCTV Surveillance System

1. Having examined the Tender Documents including all annexure, the receipt of which is hereby duly acknowledged, we, the undersigned offer to conduct.
2. If our Bid is accepted, we undertake to complete the installation, within the scheduled time lines.
3. We confirm that this offer is valid for six months from the last date for submission of Tender Documents to SRRI.
4. This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".
6. We agree that SRRI, is not bound to accept the lowest or any Bid that SRRI, may receive.
7. We have never been barred/black-listed by any regulatory / statutory authority.
8. No legal case of any default / blacklisting should have ever been filed by any regulator on the firm.
9. We agree to abide by the all the terms and conditions as mentioned and detailed in the 'Tender Document'.

Seal & Signature of the bidder

Place:

Date:

Phone No.:

Fax:

E-mail:



സിദ്ധ പ്രാദേശിക ഗവേഷണ സ്ഥാപനം

(സി.സി.ആർ.എസ്., ചെന്നൈ, ആയുഷ് മന്ത്രാലയം, ഭാരത സർക്കാർ)
പൂജപ്പുര, തിരുവനന്തപുരം - 695012, കേരളം

सिद्ध क्षेत्रीय अनुसन्धान संस्थान

(सी.सी.आर.एस., चेन्नई, आयुष मंत्रालय, भारत सरकार के अंतर्गत)

पूजप्पुरा, तिरुवनंतपुरम - 695012, केरल

SIDDHA REGIONAL RESEARCH INSTITUTE

(Under C.C.R.S., Chennai, Ministry of AYUSH, Govt. of India)

Poojapura, Thiruvananthapuram - 695 012, Kerala

E-mail: srritm10@gmail.com Phone: 0471-2341832

फ.सं.F. No.4-17/2018/SRRI/TVM/CCTV/

दिनांक/Date: 15/02/2021

सेवा में / To

महानिदेशक महोदय/The Director General,

केन्द्रीय सिद्ध अनुसंधान परिषद्/Central Council For Research In Siddha,

एससीआरआई बिल्डिंग, अरुंबाक्कम/SCRI Building, Arumbakkam,

चेन्नई - 600 106/Chennai - 600 106.

वषय/Sub.: Request Upload in CCRS Website w.r.t. advertisement for purchase
CCTV System - reg.

Ref /संदर्भ: Councils letter No.45-14/2016-CCRS/Admn./ dt 04-02-2021

महोदय/ Madam,

This refers to the subject and reference cited above, the SRRI, Thiruvananthapuram office is enclosing the LTE mod with 2 bid System Tender Notice for purchasing CCTV Surveillance System in SRRI, Thiruvananthapuram. The Tender Notice is to be uploaded in the CCRS Website. After uploading the tender notice in the CCRS Website, the SRRI, Tvpm. shall give an advertisement in the leading daily newspaper in Thiruvananthapuram edition.

In this regard, the DG, CCRS/ CCRS Office is requested to initiate the appropriate step at the earliest.

भवदीय/Yours faithfully,

संलग्नक/Encl.: यथोपरि/As above.

(डॉ. ए. कनगराजन / Dr. A. Kanagarajan)

प्रभारी सहायक निदेशक (सिद्ध) / Assistant Director In-charge (Siddha)