

Advt. Published in the Employment News. Dated: 23.2.2019



Central Council for Research in Siddha

SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai-106

Ph: 26211621, 26212421, Email: ccrschennai@gmail.com

Web: www.siddhacouncil.com

Advt. No. 2/2019

CCRS, a Registered Society fully funded by Ministry of AYUSH, Govt. of India, invites applications for the following posts on direct recruitment method:

S.No.	Name of the Post	Pay Scale	No. of Posts	Max. Age
1	Research Officer (Botany)	Level 10	1 (SC)	40 Years
2	Research Assistant (Pharmacology)	Level 6	1 (UR)	30 Years
3	Research Assistant (Chemistry)	Level 6	3 (UR-2, ST-1)	30 Years
4	Research Assistant (Botany)	Level 6	1 (UR)	30 Years
5	Staff Nurse	Level 6	2 (UR)	30 Years
6	Siddha Pharmacist	Level 5	1 (OBC)	27 Years
7	Lab Technician**	Level 4	4 (UR-3, OBC-1)	27 Years
8	Lab Attendant	Level 2	2 (UR-1, OBC-1)	25 Years
9	Therapist (Siddha)	Level 2	2 (UR-1, OBC-1)	27 Years
10	Driver	Level 2	1 (UR)	25 Years

{including one post earmarked for PH candidates - one leg (OL) affected and partially deaf (PD)/Deaf (D)}. The number of posts may vary according to need and place of posting. The last date for receipt of the applications will be **sixty days from the date of publication of this advertisement. Further details regarding the educational qualification, etc. are available at the Council's website:

www.siddhacouncil.com

davp 17216/11/0025/1819

Director General
EN 47/42



केंद्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

सिद्ध केंद्रीय अनुसन्धान संस्थान भवन, अण्णा सरकारी अस्पताल परिसर, अरुम्बावकम, चेन्नई - 600106

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

Ministry of AYUSH, Govt. of India

SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106

Phone: 2621 1621, 2621 2421 Fax: 044-2621 1621

www.siddhacouncil.com, www.siddharesearchcouncil.org, Email: ccrschennai@gmail.com

Advertisement No.02/2019

The Central Council for Research in Siddha, an Autonomous Organization under the Ministry of AYUSH, invites applications from suitable candidates for the following posts to be filled up by **Direct Recruitment**. The candidates are advised to read the instructions available in the Council's website, before filling up the application. The upper age limit, qualification and/or experience will be reckoned as on **23.04.2019**.

1. Name of the post : Research Officer (Botany) (Group- A)

Scale of Pay : Pay Matrix Level 10

No. of vacancies : 1(SC -1)

Age : 40 years and below

Educational and other qualifications: **Essential:** (a) Post-graduate degree in Botany from a recognized University/Institution. (b) 5 years research/teaching experience in Botany after obtaining the Degree (10+2+3 pattern) from a recognized Institution/ College/University **(OR)** (a) Ph.D in Botany from a recognized University/Institution. (b) 3 years research/teaching experience in Botany from a recognized Institution/College/University.

2. Name of the post : Research Assistant (Botany) (Group- B)

Scale of Pay : Pay Matrix Level 6

No. of vacancies : 1 (UR 1)

Age : 30 years and below

Educational and other qualifications: **Essential:** a) Degree (10+2+3 pattern) in Botany from a recognized University/ Institution. b) Two years Research/Teaching experience in Botany after obtaining the degree (10+2+3 pattern) from a recognized Institution/ College /University.

(OR) Post Graduate Degree in Botany from a recognized University/ Institution

3. Name of the post : Research Assistant (Chemistry) (Group- B)

Scale of Pay : Pay Matrix Level 6

No. of vacancies : 3 (UR -1, EWS-1, ST-1)

Age : 30 years and below

Educational and other qualifications: **Essential:** a) Degree (10+2+3 pattern) in Chemistry from a recognized University/ Institution b) Two years Research/Teaching experience Chemistry after obtaining the degree (10+2+3 pattern) from a recognized Institution/ College /University.

(OR) Post Graduate Degree in Chemistry from a recognized University/ Institution

4. Name of the post : Research Assistant (Pharmacology) (Group- B)

Scale of Pay : Pay Matrix Level 6

No. of vacancies : 1 (UR -1)

Age : 30 years and below

Educational and other qualifications: **Essential:** B.V.Sc/B.Pharm/M.Sc in pharmacology /Drug Assay from a recognized University/Institution.

5. Name of the post : Staff Nurse (Group- B)

Scale of Pay : Pay Matrix Level 6

No. of vacancies : 2 (UR -2)

Age : 30 years and below

Educational and other qualifications: **Essential:** a) Matric or equivalent (b) Diploma in General Nursing Midwifery Grade A recognized by Nursing Council of India (c) 1 year experience of working in a recognized Hospital preferably in Siddha Hospital **(OR)** a) Matric or equivalent (b) A pass in Nursing Course in Siddha conducted by state Govt/Institution approved by state Government (c) 1 year experience of working in a recognized Hospital preferably in Siddha Hospital **(OR)** B.Sc in Nursing from a recognized University/Institution and recognized by the Nursing Council of India

6. Name of the Post: Siddha Pharmacist (Group- C)

Scale of Pay: Pay Matrix Level 5

No. of vacancies : – 1 (OBC-1)

Age: Between 18 and 27 years of age

Qualifications: Essential:

- 1 12th Class or equivalent qualification with Science subjects from a recognized Board or University
- 2 Diploma in Integrated Pharmacy of two years duration conducted by a recognized Board/University/Institution **with Siddha as one of the subjects (or)** Diploma in Siddha Pharmacy of two years duration conducted by a recognized Board/University/Institution.

7. Name of the post : Lab Technician (Group- C)

Scale of Pay : Pay Matrix Level 4

No. of vacancies : 4 (UR -3, OBC-1) (including one post earmarked for PH candidates – one leg (OL) affected and partially deaf (PD)/Deaf (D))

Age : 27 years and below

Educational and other qualifications: **Essential:**

- a) +2 Science group with Diploma in Medical Laboratory Technology from in recognized Institution.
- b) Two years experience in a Laboratory attached with recognized teaching/research hospital.

8. Name of the post : Lab Attendant (Group- C)

Scale of Pay : Pay Matrix Level 2

No. of vacancies : 2 (UR-1, OBC-1)

Age : not exceeding 25 years

Educational and other qualifications: **Essential:** (a) 12th (10+2) class or equivalent with Science subject from a recognized Board/ University **Desirable:** (a) Certificate course from recognized University/ Institute in Computer application (b) Experience in recognized Laboratory.

9. Name of the post : Therapist (Siddha) (Group- C)

Scale of Pay : Pay Matrix Level 2

No. of vacancies : 2 (UR -1, OBC-1)

Age : Between 18 and 27 years of age

Essential:

1. 12th Class or equivalent qualification with Science subjects from a recognized Board or University
2. Diploma in Nursing therapy (in Indian system of Medicine) of minimum two years duration, with Siddha as one of the subjects, conducted by a recognized Board/ University/Institution.

Desirable:

1. One year experience, preferably in a dispensary/Hospital, after obtaining the Diploma/Certificate course

10. Name of the post : Driver (Group- C)

Scale of Pay : Pay Matrix Level 2

No. of vacancies : 1 (UR-1)

Age : not exceeding 25 years

Educational and other qualifications: **Essential:**

- 1) 12th Class or equivalent.
- 2) Valid driving license for light and heavy vehicles.
- 3) Experience for about 2 years in the line.

F.No.2-64/2016-CCRS/Estt.
Central Council for Research in Siddha, Chennai
Advertisement No. 2/2019

GENERAL INFORMATION AND INSTRUCTIONS TO THE CANDIDATES

Applicants are advised to read all instructions carefully before filling up their applications.

1. The applicant must be a citizen of India.
2. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. Before applying, they are advised to satisfy themselves that they possess essential criteria laid down for the post. No enquiry asking for advice as to eligibility will be entertained.
3. Mere fulfilling the minimum prescribed qualifications and experience do not entitle candidates to be called for written test. The decision of the Director General, CCRS will be final in this regard.
4. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience.
5. The upper age limit, qualification and/or experience will be reckoned as on the closing date for receipt of the application (i.e. 23.04.2019)
6. The candidates serving in Central/State Govt./Autonomous Organizations/Statutory bodies/Public Undertakings/Universities should apply only through proper channel and their duly forwarded application should reach the Central Council for Research in Siddha on or before the closing date. Advance copy of the application is not acceptable.
7. The No. of vacancies advertised is provisional and are liable to vary. This is subject to change without any notice.
8. DG, CCRS reserves the right to make any amendment, cancellation and/or changes in this advertisement, in whole or in part, at any time, without assigning any reason thereof.
9. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Employment News or in any other Newspaper.
10. Applicants will be fully responsible for accuracy of the information they furnish. Any information furnished by the candidate, if found wrong at any stage, will result in his/her disqualification and/or dismissal from the service at any stage and no correspondence will be entertained at all.
11. The call letter for the written test, in the case of shortlisted candidates, shall be sent by speed post. However, the Council shall not be responsible for any postal delay/lapse, whatsoever. The date of written test will also be displayed in the Council's website.
12. The candidates shall have to appear for written test, if called for, at his/her own cost.
13. The appointment carries with it the liability **to serve anywhere in India**
14. No Correspondence or personal enquiries shall be entertained.
15. **Canvassing in any form will be treated as a disqualification for the post.**
16. **Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction in Chennai.**

Reservation and Age relaxation

1. **Date of birth will be reckoned as on 23.04.2019 (Proof for DOB will be based on 10th/SSLC/Matriculation board certificate. No other document like TC/Passport/Registration certificate will be accepted as proof of age)**
2. Candidates who wish to be considered against vacancies of reserved category or seeking age relaxation must submit the required certificate from the Competent Authority.
3. **Applications not supported by self-attested copies of the appropriate certificate for the reservation category claimed, will be summarily rejected.** In case the Council observes any false information or discrepancy in their certificate, their candidature will be rejected summarily. No correspondence will be entertained at all.
4. Certificate of Other Backward Class (OBC) for the purpose of Age Relaxation and Reservation will mean "Persons of OBC category not belonging to the Creamy Layer" as defined in the Circulars issued by Department of Personnel & Training from time to time. The candidates claiming OBC status may note that certificate of creamy layer status should have been obtained within three years before the closing date. (OBC certificate should have been obtained on or after 23.04.2016)
5. 10% reservation for the persons belonging to Economically Weaker Sections (EWSs) who, are not covered under the scheme of reservation for SCs, STs and OBCs. The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application, i.e 23.04.2019
6. SC/ST/OBC/PH/EWS candidates are required to produce original community/PH certificate issued by the specified authority, at the time of verification of certificates.

Application Fee {by Bank Demand Draft (DD) only}

- Rs.200/- (Rupees Two hundred only) for UR/EWS/OBC category and Rs 100/- (One hundred only) for SC/ST category. However, PH candidates are exempted from payment of fees.
- Fees should be paid in the form of Demand Draft drawn in favour of Central Council for Research in Siddha and payable at Chennai.
- Any other mode of payment viz., cash, money order, cheque or Postal order will not be accepted. Fee should be paid separately for each post, if applied for more than one post.
- On the overleaf of DD, the candidates must mention- Candidate's name, Advertisement No. and post applied for.
- **Fee once paid will not be refunded under any circumstances.**

MODE OF SELECTION

Candidates will be shortlisted on the basis of their educational qualifications, experience, etc. The shortlisted candidates will have to attend a written test/interview, as may be applicable, at his/her own cost. Final selection list would be prepared in order of merit on the basis of the marks obtained in the written test and interview, if applicable, taking into account the number of vacancies.

How to apply

- Application form can be downloaded from the Council's website. The application should be strictly in the prescribed format. Application in any other format will be rejected. Candidates applying for the post of Research Officer (Botany) should fill up **Application Form I** and candidates applying for various Group B or Group C posts should use **Application Form II**
- Candidates should read carefully the Essential Qualification required for the post and ensure that they fulfill the same. **Documents (self-attested photocopies) in support of Essential Qualifications/experience, etc. should invariably be sent alongwith the application, failing which the application will be summarily rejected.. Do not enclose any Original certificate with the application.**
- Paste your recent passport size photograph on the space specified in the Application form. Do not staple and do not get the photo attested. Application without photograph shall be rejected summarily.

- Please do sign in running hand. Unsigned applications will be rejected.
- The application form, duly signed should be sent in an envelope superscribed “Application for the post of _____”, to: **The Director General, Central Council for Research in Siddha, Ministry of AYUSH, SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106**

**Documents to be enclosed alongwith each Application
(only self-attested copies of documents are to be enclosed)**

1. Demand Draft for the prescribed amount, **in original**.
2. One recent passport size colour photograph pasted on the space provided in the Application Form
3. Copies of certificates showing age (Matric/SSLC/10th) (No other document like TC/Passport/Registration certificate, etc. will be accepted as proof of age)
4. Copies of essential educational qualifications. (yearwise mark sheets issued by the Competent Authority viz. University/Board of Education concerned would be accepted as proof of possessing the educational qualifications)
5. Copies of 10th/12th mark sheets/Diploma/Degree certificates
6. Copy of Registration certificate, in case of Staff Nurse
7. Copies of certificates in support of claim of SC/ST/OBC/PH/EWS
8. Documents in support of Experience, if any

Invalid Applications

Candidates are advised to read all the instructions carefully before sending their applications; otherwise their applications are likely to be rejected on one or more of the following reasons in terms of the notifications:

- **Applications received after the closing date (23.04.2019)**
- **Applications not in prescribed format.**
- **Application without documentary proof for change in name, surname / initial etc., if the name entered in the application form is different from the name as shown in 10th/12th certificate.**
- **Applications without the signature of the candidate.**
- **Applications sent through e-mail.**
- **Applications without latest photo not being pasted on the space provided.**
- **Applications without documents (self-attested photocopies) in proof of Date of Birth, Educational Qualification, Reservation category, Registration certificate in case of Staff Nurse, experiences, if any etc.**
- **Candidates who are over-aged as on 23.04.2019**
- **Application without the requisite fee (DD in original), if applicable.**
- **Applications of employees serving in Central/State Governments/ PSUs/ Autonomous bodies/ Universities not received through proper channel, before the closing date i.e. 23.04.2019**

Last date for receipt of the filled in application

- **60 days from the date of publication of this advertisement in ‘Employment News’ i.e. 23.04.2019 (closing date will be 23.04.2019)**
- **In the case of residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul&Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad, the application alongwith the DD should reach the Council within seven clear working days from the closing date.**
- **The Council will not be responsible for the postal delay.**

DIRECTOR GENERAL



केंद्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

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Application Form I

{For the post of Research Officer (Botany)}

Affix one passport
size colour
photograph

- 1) Name in full :
(in CAPITAL letters)
- 2) Father's/Husband's name :
- 3) Whether belongs to SC/ST/OBC/PH :
(In support, please enclose a certificate :
From Authorized Issuing Officer)
- 4) Address in CAPITAL letter with PIN code:
- 5) Permanent :
- 6) Correspondence :
- 7) E-mail Id (in CAPITAL letters) :
- 8) Mobile/landline phone No. :
- 9) Date of birth : dd ____mm ____yyyy____
Age as on 23.04.2019 :

10) Educational Qualifications :
 (Attach self-attested copies of relevant documents)

Examination	Name of the Degree/ Diploma	Name of the Board/ University	Division/ grade obtained	Subject(s) (major)/ Specialisation	Distinction, if any
10+2 or equivalent					
Bachelor's degree					
Master's degree					
Doctorate					
Any other					

11) Employee record (starting from the present position):
 (Attach self-attested copies of relevant documents)
 (If required attach additional sheets)

Post held	Name of the Institution/ Organisation	Duration From.....To.....	Actual duration (years & months)	Scale of pay	Nature of duties

Total Experience: (a) Teaching – Years _____ Months _____
 (b) Research- Years _____ Months _____
 (c) Others - Years _____ Months _____
 (Specify)

12) Research:

(a) Research projects

S. No.	Title of the Project(s)	Period(from—to)/ No. of years	Budget	Funding agency	PI of Co-PI (Status)	Status of Project – completed/ongoing

13) Areas of Specialization:

14) SCIENTIFIC PUBLICATIONS (published or accepted)

(a) Research papers and Reviews (published in peer review & indexed journals only)

S No.	Author	Title	Journal with year, volume & page No.	Index (ISSN)	Impact factor of Journal	Citation

(b) Books/Manual/Monograph/Research Bulletins/Extension Bulletins/Chapters in Scientific Books, Training/Teaching Manuals

S.No	Authors/Co-Author	Title	Publisher/Journal with page number	Year

15) Conference/Workshop:

Attended: (a) National _____

(b) International (i) in the country _____ (ii) abroad _____

Paper presented: (a) National _____

(b) International (i) in the country _____ (ii) abroad _____

16) Major Academic/Research contribution :

17). Particulars of fees paid:
(DD in original should be enclosed)

Name of the Bank and branch	DD No. and date	Amount

18) Other information, if any :
(Enclose separate sheet, if required)

DECLARATION

I declare that all the information provided in the application are true, complete and correct to the best of my knowledge and belief. I also fully understand that if at any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

Place:
Date:

Signature of the Applicant

Remarks of the present employer
(only in the case of employees serving in Central/State Govts./ PSUs/ Autonomous bodies/
Universities)

Certified that the information furnished by Shri/Ms/Dr _____ in his/her application have been verified from the office records and is found to be correct. No vigilance/disciplinary case is pending or contemplated against him/her and he /she is clear from vigilance angle.

The Applicant is holding a permanent/temporary post of _____ in the scale of pay _____ from _____ . . His/her application is forwarded and this Organization does not have any objection in Shri/Ms/Dr. _____ applying for the post.

Signature
Designation of the Competent Authority
(with official seal)

Place:
Date:



केंद्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

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Application Form II

(For Group B and Group C posts)

Name of the post _____

Affix one passport
size colour
photograph

1. Name in full :
(in CAPITAL letters)
2. Father's/Husband's name :
3. Whether belongs to SC/ST/OBC/PH/EWS
(In support, please enclose a certificate from
Authorized Issuing Officer)
4. Address in CAPITAL letter with PIN code:
 - a) Permanent :
 - b) Correspondence :
 - c) E-mail Id (in CAPITAL letters) :
 - d) Mobile/landline phone No. :
5. Date of birth : dd ____mm ____yyyy____
Age as on 23.04.2019 :

6) Educational Qualifications :
 (Attach self-attested copies of relevant documents)

Examination	Name of the Degree/Diploma	Name of the Board/University	Division/ grade obtained	Subject(s) (major)/ Specialisation	Distinction, if any
10+2 or equivalent					
Bachelor's degree					
Master's degree					
Doctorate					
Any other					

7) Experience, if any:
 (Attach self-attested copies of relevant documents)

Post held	Name of the Institution/ Organisation	Duration From.....To.....	Actual duration (years & months)	Scale of pay	Nature of duties

8) Particulars of fees paid:
 (DD in original should be enclosed)

Name of the Bank and branch	DD No. and date	Amount

9) Particulars of Registration (enclose a copy of Registration Certificate):
 (in case of Staff Nurse only)

Registration No.	Date of Registration	Registration Authority	valid upto

10. Other information, if any :
(Enclose separate sheet, if required)

DECLARATION

I declare that all the information provided in the application are true, complete and correct to the best of my knowledge and belief. I also fully understand that if at any stage, it is discovered that any attempt has been made by me to wilfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

Place:
Date:

Signature of the Applicant

Remarks of the present employer

(only in the case of employees serving in Central/State Govts./ PSUs/ Autonomous bodies/
Universities)

Certified that the information furnished by Shri/Kum/Smt/Dr in his/her application have been verified from the office records and is found to be correct. No vigilance/disciplinary case is pending or contemplated against him/her and he /she is clear from vigilance angle.

The Applicant is holding a permanent/temporary post of in the scale of pay from . His/her application is forwarded and this Organization does not have any objection in Shri/Ms/Dr. applying for the post.

Signature
Designation of the Competent Authority
(with official seal)

Place:
Date: