

FORM GFR 19-A

FORM OF UTILIZATION CERTIFICATION

Sl. No.	Particulars	Letter No./ Bank Transaction ID Nos. & Date	Amount	Certified that out of Rs.....of grant-in-aid released by "RESEACH COUNCIL" (CCRAS/ CCRS/ CCRUM/ CCRH/ CCRYN).....vide letter No./ Bank Transaction ID Nos.
1.	Grants received from "RESEACH COUNCIL" during the year (please provide details of all letters/ bank transactions IDs with dates)		dated.....as given in the margin during the year.....and Rs..... earned/accrued as interest from bank on grants released by "RESEACH COUNCIL"and Rs. on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the purpose for which it was sanctioned and that the balance of Rs.....remaining unutilized at the end of the year has been surrendered to "RESEACH COUNCIL".....(vide letter No.dated....., DD/Cheque No.dated.....)/ will be adjusted towards the grant payable during the next year.
2.	Unspent balance of previous year			
3.	Interest earned/ accrued on "RESEACH COUNCIL" grant			

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. The detail expenditure incurred during the year is shown in the enclosed "Statement of Accounts (Receipt & Payment)".

Kinds of Checks exercised*

1. Vouchers and Statement of Accounts
2. Grant-in-Aid
3. Expenditure Register
4. Bank statements for accrual of interest
5.
6.

Signature of the Authorised Officer.....
Designation.....
Date.....
Seal

(Countersigning Authority)
Date.....
Seal

The Utilization certificate and statement of account should be signed by Head of the Finance & Accounts and countersigned by Registrar/Dean/Director of the University/Institute.