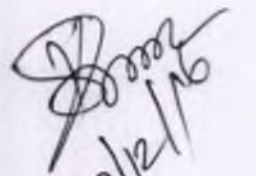
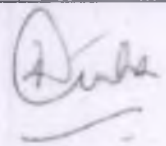


Rules for the post of Director, Siddha Central Research Institute, Chennai


 27/12/16
 SCA

1	Name of the Post/ Designation	Director, Siddha Central Research Institute
2	Number of posts	01* (2016) *subject to variation dependent on work load
3.	Classification	Group A
4	Band Pay and Grade Pay	PB-3 Rs.15600-39100 Grade Pay of Rs 7600/-
5	whether selection post or Non-selection post	Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruitment	Not applicable
8	whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or deputation/absorption and percentage of posts to be filled by various methods.	By promotion/ deputation (including short-term contract).
11	In case of recruitment by promotion/deputation/ transfer/grades from which promotion/deputation/ transfer is to be made	<p><u>Promotion</u></p> <p>Assistant Director (Siddha) with 5 years of regular service in the grade.</p> <p><u>Deputation including short-term contract</u></p> <p>Officers of Central/ State Government/ Autonomous Bodies/ Research Institutions/ Public Sector Undertakings/ Semi-Government Statutory or Autonomous Organizations funded by the Government with:</p> <p>Essential Qualification</p> <ol style="list-style-type: none"> i. PG in Siddha system of medicine from a CCIM recognized institution ii. Enrollment in Central/ State Register of Indian Medicine/ Siddha as the case





		<p>may be</p> <ul style="list-style-type: none"> iii. Holding analogous posts Or iv. 5 years regular service in a post in PB-3 with GP of Rs.6600/- Or v. 10 years regular service in a post in PB-3 with GP of Rs.5400/- <p>Note:</p> <ul style="list-style-type: none"> i. The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. ii. Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall not exceed 5 years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of application).
12	If a Departmental Promotion Committee exists what is its composition?	<p>Chairman: Secretary (AYUSH)/Joint Secretary (AYUSH)</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Subject-wise technical expert of the GB/SAB 2. Two experts on the subject to be nominated by the Chairman 3. Representative of SC/ST community <p>Member Secretary: Director General, CCRS</p>

Disha



CCRS, Chennai

Recruitment Rules for the post of Research Officer (Siddha)

1.	Name of the Post/Designation	Research Officer (Siddha)
2.	Number of posts	32* (2010) *subject to variation dependent on work load
3.	Classification	Group A
4.	Band Pay and Grade Pay	PB-3 Rs.15,600-39,100 Grade Pay of Rs.5,400/-
5.	whether selection post or Non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruits	Essential: 1. Postgraduate degree in Siddha system of medicine from a CCIM recognized Institution. 2. Enrolment in the Central/State Register of Indian Medicine/Siddha as the case may be.
8.	Whether age educational qualifications prescribed for direct recruits will apply in the case of promotes	NA
9.	Period of probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of the vacancies to be filled by various methods.	100% by direct recruitment on the basis of written examination followed by an interview.

Siddha

11.	In case of recruitment by promotion/ deputation/ absorption, Grades from which promotion/ deputation/ absorption to be made.	Not applicable
12.	If a Departmental Promotion Committee exist what is its composition	<ol style="list-style-type: none">1. DG,CCRS-Chairman2. Head/In-charge of SCRI-Member3. Siddha expert - 2 - Members4. An officer of any sister Lab/Unit/Council of Department of AYUSH - Member5. Nomination of SC/ST Member to be made by DG, CCRS according to instructions issued by DOPT from time to time - Member

Aruba

CCRS, Chennai

**Recruitment Rules for the post of Research Officer
(Siddha Pharmacy)**

1.	Name of the Post/Designation	Research Officer (Siddha Pharmacy)
2.	Number of posts	01* (2010) *subject to variation dependent on work load
3.	Classification	Group A
4.	Band Pay and Grade Pay	PB-3 Rs.15,600-39,100 Grade Pay of Rs.5,400/-
5.	whether selection post or Non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruits	Essential: 1. Postgraduate degree in Siddha Gunapadam from a CCIM recognized Institution. 2. Enrolment in the Central/State Register of Indian Medicine/Siddha as the case may be.
8.	Whether age educational qualifications prescribed for direct recruits will apply in the case of promotes	NA
9.	Period of probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of the vacancies to be filled by various methods.	100% by direct recruitment on the basis of written examination followed by an interview.

shalew

11.	In case of recruitment by promotion/ deputation/ absorption, Grades from which promotion/ deputation/ absorption to be made.	Not applicable
12.	If a Departmental Promotion Committee exist what is its composition	<ol style="list-style-type: none"> 1. DG,CCRS-Chairman 2. Head/In-charge of SCRI-Member 3. Siddha expert - 2 - Members 4. An officer of any sister Lab/Unit/Council of Department of AYUSH - Member 5. Nomination of SC/ST Member to be made by DG, CCRS according to instructions issued by DOPT from time to time - Member

Shateri

CCRS, Chennai

**Recruitment Rules for the post of Research Officer
(Pharmacognosy)**

1.	Name of the Post/Designation	Research Officer (Pharmacognosy)
2.	Number of posts	01* (2010) *subject to variation dependent on work load
3.	Classification	Group A
4.	Pay Band and Grade Pay/ Pay Scale	PB-3 Rs.15,600-39,100 Grade Pay of Rs.5,400/-
5.	whether selection post or Non-selection post	Selection
6.	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruits	Essential: M.Sc. in Botany/ Medicinal Plants or M.Pharma (Pharmacognosy) from a recognized university. Desirable: 1. P.hD in relevant subject
8.	Whether age and other qualifications prescribed for direct recruits will apply in the case of promotes	Age - No Educational Qualification - Yes
9.	Period of probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of the vacancies to be filled by various methods.	100% by promotion failing which by direct recruitment.

Dinika

11.	In case of recruitment by promotion/ deputation/ absorption, Grades from which promotion/ deputation/ absorption to be made.	Assistant Research Officer (Botany/ Medicinal Plants/ Pharmacognosy) with 3 years regular service in the grade.
12.	If a Departmental Promotion Committee exist what is its composition	<ol style="list-style-type: none"> 1. DG,CCRS-Chairman 2. Head/In-charge of SCRI-Member 3. Subject expert - 1 - Member 4. An officer of any sister Lab/Unit/Council of Department of AYUSH - Member 5. Nomination of SC/ST Member to be made by DG, CCRS according to instructions issued by DOPT from time to time - Member

Pritha

Recruitment Rules for the post of Siddha Pharmacist

1	Name of the Post	Siddha Pharmacist
2	Number of posts	09* (2015) *subject to variation dependent on work load
3.	Classification	Group C
4	Pay Band and Grade Pay/Pay scale	Pay Band-1Rs.5200- 20200 Grade pay of Rs.2800
5	whether selection post or Non-selection post	NA
6	Age limit for direct recruits	Between 18 and 27 years of age (relaxable for Government servants according to orders/instructions issued by the Central Government from time to time Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K state, Lahul&Spiti district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep)
7	Educational and other qualifications required for direct recruitment	Essential: 1) 12th Class or equivalent qualification with Science subjects from a recognised Board or University 2) Diploma in Integrated Pharmacy of two years duration conducted by a recognised Board/ University/ Institution with Siddha as one of the subjects or Diploma in Siddha (Pharmacy) of two years duration conducted by a recognised Board/ University/ Institution. Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note 2: Qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing requisite experience are not likely to be available to fill up the vacancy reserved for them
8	whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable

(Signature)

9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or deputation/absorption and percentage of posts to be filled by various methods.	100% by direct recruitment
11	In case of recruitment by promotion/deputation/transfer/grades from which promotion/deputation/transfer is to be made	Not applicable
12	If a Departmental Promotion Committee exists what is its composition?	DPC for confirmation 1. Director General, CCRS - Chairman 2. Head/Incharge of SCRI - Member 3. Two Experts to be nominated by DG, CCRS 4. An officer of any sister Lab/Unit/Council of Department Of AYUSH 5. Nomination of SC/ST member to be made by DG, CCRS according to instructions issued by DoPT from time to time.

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CCRS, Chennai

Recruitment Rules for the post of Laboratory Attendant

1.	Name of the Post/Designation	Laboratory Attendant
2.	Number of posts	24* (2010) *subject to variation dependent on work load
3.	Classification	Group C
4.	Pay Band and Grade Pay/ Pay Scale	PB-1 Rs.5,200-20,200 Grade Pay of Rs.1,900/-
5.	whether selection post or Non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 25 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruitment	Essential: 1. 12 th (+2) class or equivalent with Science Subject, from recognized Board/university Desirable: 1. Certificate course from recognized university/ Institute in computer application. 2. Experience in recognized Laboratory.
8.	Whether age and Educational qualification prescribed for direct recruits will apply in the case of promotes.	N.A
9.	Period of probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of the vacancies to be filled by various methods	100% by direct recruitment.

D. S. S.

11.	In case of recruitment by promotion/ deputation/ absorption, Grades from which promotion/ deputation/ absorption to be made.	Not applicable
12.	If a Departmental Promotion Committee exist what is its composition	<ol style="list-style-type: none">1. DG,CCRS-Chairman2. Head/In-charge of SCRI-Member3. An officer of any sister Lab/Unit/Council of Department of AYUSH4. Nomination of SC/ST member to be made by DG, CCRS according to instructions issued by DOPT from time to time.

Diya



No. D-15020/100/2016 - RD
Government of India
Ministry of AYUSH

'B' - Block, GPO Complex,
AYUSH Bhawan,
Behind INA Market,
New Delhi - 110023,
Dated the, 29th December, 2017

To,
The Director General,
Central Council for Research in Siddha,
Aringar Anna Hospital Campus,
Arumbakkam, Chennai - 600106.

Subject: Amendment to the RRs for the technical posts in CCRS - reg.

Sir,

I am directed to refer to your letter No.2-63/2016-CCRS/Estt.646 dated 24.07.2017 on the subject cited above and to forward herewith the RRs of the following posts, duly approved by the competent authority: -

- (i) RO (Veterinary Pharmacology)
- (ii) ARO (Botany)
- (iii) ARO (Pharmacognosy)

2. The Council may take further action to fill up the posts accordingly.

Yours faithfully,

Encl. as above


(Yash Veer Singh)

Under Secretary to the Government of India

**RECRUITMENT RULES FOR THE POST OF
RESEARCH OFFICER (VETERINARY PHARMACOLOGY)**

1	Name of the Post	Research Officer (Veterinary Pharmacology)
2	Number of Posts	01* (2017) *subject to variation dependent on work load
3	Classification	Group-A
4	Scale of Pay	PB-3 Rs.15600 – 39100 Grade pay of Rs.5400
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government Servants upto 5 years in accordance with the Instructions or orders issued by the Central Government.
7	Educational and other qualifications required for direct recruits	Essential: a) M.V.Sc with specialization in Pharmacology from a recognized University/ Institution; b) Three years experience in research/teaching after obtaining PG Degree (OR) Ph.D in Veterinary Pharmacology from a recognized University/Institution
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	N.A.
9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion/ deputation (including short-term contract) failing which by direct recruitment
11	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/transfer to be made	Promotion Research Assistant (Pharmacology) with 08 years of regular service in the grade. Deputation Officers of the Central Government, State Government, Union Territories, autonomous or statutory organization, PSUs, University or Recognized Research Institutions (a)(i) Holding analogous post on a regular basis in the parent cadre or department; OR (ii) With 2 years service rendered after appointment to the post on a regular basis in the Pay Band 2 Rs.9300-34800 Grade Pay Rs.4800 or equivalent in the parent cadre or department; OR With 3 years service rendered after appointment to the post on a regular basis in the Pay Band 2 Rs.9300-34800 Grade Pay Rs.4600 or equivalent

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		<p>in the parent cadre or department.</p> <p>(b) possessing educational qualification and experience as prescribed for direct recruits.</p> <p>Note: Research Assistant (Pharmacology) in Pay Band 2 Rs.9300-34800 Grade Pay Rs.4200 with 8 years of regular service in the grade and having educational qualifications and experience prescribed for considering appointment on deputation basis will be considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion</p> <p>Note 2 – Initially the period of deputation will be 3 years which may be extended based on performance upto 5 years.</p> <p>Note 3 – Age limit not exceeding 56 years as on last date for receipt of applications.</p>
12	Composition of DPC/ Selection Committee	<ol style="list-style-type: none"> 1. DG, CCRS – Chairman 2. Head/ Incharge of SCRI – Member 3. Subject Expert - 2 Members 4. An officer of any sister Lab/ Unit/ Council of Ministry of AYUSH - Member 5. Nomination of SC/ST Member is to be made by DG, CCRS according to instructions issued by DOP&T from time to time - Member

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**RECRUITMENT RULES FOR THE POSTS OF ASSISTANT RESEARCH OFFICER
(PHARMACOLOGY)**

1	Name of the Post	Assistant Research Officer (Pharmacology)
2	Number of Posts	02 (2017) * *subject to variation dependent on work load
3	Classification	Group-B
4	Scale of Pay	PB-2 (Rs.9300-34800) + GP Rs.4600
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	Essential: a) M.Pharm (Pharmacology)/ M.Sc (Medicinal Plant) with specialization in Pharmacology/ Masters degree in Botany from a recognized University/Institution b) One year research/ teaching experience after PG degree.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	N.A.
9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion failing which by deputation and failing both by direct recruitment.
11	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/transfer to be made	Promotion From the grade of Research Assistant (Botany) with a minimum of 3 years regular service Deputation Officers of the Central Government, State Government, Union Territories, autonomous or statutory organization, PSUs, University or Recognized Research Institutions (a)(i) Holding analogous post on regular basis in the parent cadre or department; OR (ii) With 5 years service rendered after appointment to the post on a regular basis in the Pay Band 2 Rs.9300-34800 Grade Pay Rs.4200 or equivalent in the parent cadre or department; (b) possessing appropriate qualifications and experience as prescribed for direct recruits. Note 1 – Initially the period of deputation will be 3

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		years which may be extended based on performance upto 5 years. Note 2 – Age limit not exceeding 56 years as on last date for receipt of applications.
12	Composition of DPC/ Selection Committee	1. DG, CCRS - Chairman 2. Head/Incharge of SCRI - Member 3. Subject expert - Member 4. An officer of any sister Lab/Unit/Council of Ministry of AYUSH - Member 5. Nomination of SC/ST Member is to be made by DG, CCRS according to instructions issued by DOP&T from time to time - Member

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PROPOSED RECRUITMENT RULES FOR THE POSTS OF ASSISTANT RESEARCH OFFICER (BOTANY)

1	Name of the Post	Assistant Research Officer (Botany)
2	Number of Posts	02 (2017) * *subject to variation dependent on work load
3	Classification	Group-B
4	Scale of Pay	PB-2 (Rs.9300-34800) + GP Rs.4600
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	Essential: a) Post Graduate Degree in Botany from a recognized University/ Institution b) One year research/ teaching experience after PG degree.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	N.A.
9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion failing which by deputation and failing both by direct recruitment.
11	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/transfer to be made	Promotion From the grade of Research Assistant (Botany) with a minimum of 3 years regular service Deputation Officers of the Central Government, State Government, Union Territories, autonomous or statutory organization, PSUs, University or Recognized Research Institutions (a)(i) Holding analogous post on a regular basis in the parent cadre or department; OR (ii) With 5 years service rendered after appointment to the post on a regular basis in the Pay Band 2 Rs.9300-34800 Grade Pay Rs.4200 or equivalent in the parent cadre or department. Note 1 – Initially the period of deputation will be 3 years which may be extended based on performance upto 5 years.

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		Note 2 – Age limit not exceeding 56 years as on last date for receipt of applications.
12	Composition of DPC/ Selection Committee	<ol style="list-style-type: none">1. DG, CCRS – Chairman2. Head/Incharge of SCRI - Member3. Subject expert - Member4. An officer of any sister Lab/Unit/Council of Ministry of AYUSH - Member5. Nomination of SC/ST Member is to be made by DG, CCRS according to instructions issued by DOP&T from time to time - Member

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No.D-15020/15/2017-RD
Government of India
Ministry of AYUSH

**'B' – Block, GPO Complex,
AYUSH Bhawan,
Behind INA Market,
New Delhi – 110023,
Dated the, 20th February, 2017**

To,

**The Director General,
Central Council for Research in Siddha,
Aringar Anna Hospital Campus,
Arumbakkam, Chennai – 600106.**

Subject: Amendment of recruitment rules for the post of LDC and UDC – reg.

Sir,

I am directed to refer to your letter No.2-61/2016-CCRS/Estt./2407 dated 04.11.2016 on the subject cited above and to forward herewith the RRs for the post of LDC and UDC duly approved by the competent authority.

Yours faithfully,



(Kundan B. Sinha)

Under Secretary to the Government of India

Proposed Recruitment Rules for the post of Lower Division Clerk

1	Name of the Post	Lower Division Clerk
2	Number of Post	15* (2017) *subject to variation dependent on work load
3	Classification	Group C
4	Pay Band and Grade Pay	Pay Band 1 Rs 5200-20200 Grade Pay of Rs 1900/-
5	Whether Selection post or Non-selection post	Non-selection
6	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Not applicable
7	Age limit for direct recruitment	Between 18 and 27 years of age (relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura, Sikkim, Ladakh Division of J&K State, Lahul&Spiti Districts of Himachal Pradesh, Andaman& Nicobar Islands and Lakshadweep)
8	Educational and other qualifications required for direct recruits	(i) 12 th Class or equivalent qualification from a recognized Board or University (ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi or Tamil on Computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000KDPH on an average of 5 key depressions for each word)
9	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Yes, to the extent indicated in Col. 11
10	Period of probation, if any	Two years



11	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	<p>(i) 85 % by direct recruitment</p> <p>(ii) 10% of the vacancies shall be filled from amongst the Group C Staff in the Grade Pay of Rs. 1800 and who possess 12th Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST)</p> <p>Note:- If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group C employees who have 3 years regular service in posts with the Grade Pay of Rs. 1800.</p>
12	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	As stated in Col. 11
13	If DPC exists, what is its composition?	<p>Group C Departmental Promotion Committee</p> <ol style="list-style-type: none"> 1. Director General, CCRS - Chairman 2. Head/In-charge of SCRI - Member 3. One Expert to be nominated by DG, CCRS 4. An officer of any sister Lab/Unit/ Council of Ministry of AYUSH 5. Nomination of SC/ST Member to be made by DG, CCRS according to instructions issued by DOPT from time to time
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



Proposed Recruitment Rules for the post of Upper Division Clerk

13

1	Name of Post	Upper Division Clerk
2	Number of Post	13* (201) *subject to variation dependent on work load
3	Classification	Group C
4	Pay Band and Grade Pay	Pay Band- 1 Rs 5200-20200 Grade Pay of Rs 2400/-
5	whether selection post or Non-selection post	Non-selection
6	Whether benefit of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	No
7	Age limit for direct recruitment	Between 18 and 27 years of age (relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura, Sikkim, Ladakh Division of J&K State, Lahul&Spiti Districts of Himachal Pradesh, Andaman& Nicobar Islands and Lakshadweep)
8	Educational and other qualifications required for direct recruits	Essential: (1) Degree of a recognized University or equivalent (2) Atleast 3 years' experience in correspondence work in Govt./Semi Govt./ Public Sector Undertakings/ Autonomous Bodies/Institutions. (3) Thorough knowledge of office routine/rules and regulations
9	Whether age and educational qualifications prescribed for direct	No



	recruits will apply in the case of promotees	
10	Period of probation, if any	Two years for direct recruitment. 'Nil' for promotees
11	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	100% by promotion failing which by direct recruitment
12	In case of recruitment by promotion or deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Lower Division Clerk (Grade Pay of Rs 1900) with 8 years' service in the grade
13	If a Departmental Promotion Committee exists what is its composition?	Group C Departmental Promotion Committee 1. Director General, CCRS - Chairman 2. Head/In-charge of SCRI - Member 3. One Expert to be nominated by DG, CCRS 4. An officer of any sister Lab/Unit/ Council of Ministry of AYUSH 5. Nomination of SC/ST Member to be made by DG, CCRS according to instructions issued by DOPT from time to time
14	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable

