



No. O-19013/24/2022-SUS  
Government of India  
Ministry of Ayush  
Siddha & Unani Section

Ayush Bhawan,  
B-Block, GPO Complex,  
INA, New Delhi-110023

Dated: 17<sup>th</sup> November, 2022

**VACANCY CIRCULAR**

**Subject: Filling up the post of Director General, Central Council for Research in Unani Medicine, New Delhi - reg.**

The undersigned is directed to say that Ministry of Ayush proposes to fill up the post of Director General, Central Council for Research in Unani Medicine (CCRUM), New Delhi, an Autonomous Body under the Ministry of Ayush, Government of India. The post is proposed to be filled up on deputation basis, including short term contract basis for a period not exceeding 5 years. The details regarding eligibility conditions for the post, etc., are given in **Annex-I**.

2. The application, in the prescribed proforma, complete in all respects, should reach through proper channel to **Shri Bhawani Shankar Kothari, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023**, within **30 days** from the date of publication of the advertisement for the said post of DG, CCRUM, in the Employment News/Rozgar Samachar. The format for the application is given at **Annex-II**. Details are also available on the websites of this Ministry ([www.ayush.gov.in](http://www.ayush.gov.in)) and CCRUM's website ([www.ccrum.res.in](http://www.ccrum.res.in)).

3. Hindi version will follow.

**End: As above.**

(Bhawani Shankar Kothari)

Under Secretary to the Government of India  
Tel: 011-24651634

To:

All Ministries/ Departments/ Chief Secretaries to State Governments/ Administrators, UT Administrations for wider circulation of the vacancy.

Copy to:

1. Director General, CCRUM, New Delhi - with the request to upload at CCRUM's website.
2. All field organizations of Ministry of Ayush.
3. DOPT with the request to upload it on their website.
4. Director, NIC, Ministry of Ayush for posting on the Ministry's website.

**Government of India  
Ministry of Ayush**

**Filling up the post of Director General,  
Central Council for Research in Unani Medicine, New Delhi – reg.**

Applications are invited, in duplicate, through proper channel from eligible candidates for filling up the post of Director General, Central Council for Research in Unani Medicine (CCRUM), New Delhi, an Autonomous Body under the Ministry of Ayush, Government of India.

2. The Central Council for Research in Unani Medicine established in 1978 is an apex research organization with its Headquarters at New Delhi has a network of 23 centers/Institutes/Units, all over India for undertaking, coordinating, developing, disseminating and promoting research in Unani Medicine on scientific lines.

3. The eligibility criteria and other details are given below. Details are also available on the website of this Ministry ([www.ayush.gov.in](http://www.ayush.gov.in)) and at CCRUM website ([www.ccrum.res.in](http://www.ccrum.res.in)).

1	Name of the post	Director General
2	Number of post	One
3	Classification	Group-A Post
4	Mode appointment	Deputation/Short Term Contract for a tenure of 5 years or till the incumbent attains the age superannuation, whichever is earlier.
5	Scale of pay/ Grade Pay	Level-14 of Pay Matrix of 7 <sup>th</sup> CPC (Rs. 144200-218200) + NPA, as admissible as per the Govt. of India rules.
6	Maximum Age limit	Not exceeding 58 years as on the last date for submission of application
7	Eligibility Criteria	<p>Officers of the Central/State Government/ Government Autonomous Bodies/Research Institutions/Public Sector Undertakings/ Semi Govt. Statutory or Autonomous Organizations funded by the Government in analogous Pay Level-14.</p> <p style="text-align: center;">OR</p> <p>Minimum three years' regular service in Pay Level-13 of Rs.123100-215900 or equivalent/ corresponding pay Level as applicable to the post.</p> <p style="text-align: center;">OR</p> <p>Eight years' regular service in Pay-Level-12 of Rs.78800-209200 or equivalent/ corresponding Pay Level as applicable to the post.</p> <p><b>(A) Essential Qualifications:</b> 1. PG Degree in Unani System of Medicine [MD(U)/MS(U)] included in the 2<sup>nd</sup> Schedule of Indian Medicine Central Council Act, 1970 and enrolment in the Central/State Register of Indian Medicine.</p>

*P. S. Khan*  
17/11/2022

		<p>2. 20 years' Teaching/Research experience in the Unani Medicine in a Recognized Institute/University.</p> <p>3. At least five years' experience in administrative/managerial capacity.</p> <p>4. Quality research work published in peer reviewed research journal, with atleast five research papers as First Author or Corresponding Author, out of which two research paper should have been published in indexed reputed Journals, with impact factor.</p> <p><b>(B) Desirable Qualifications:</b></p> <p>1. Administrative experience in Central/State Government/Government Autonomous Bodies/Research Institutions/ Public Sector Undertakings/Semi Govt. Statutory or Autonomous Organizations funded by the Government.</p> <p>2. Ph. D qualifications in Unani System of Medicine.</p> <p style="text-align: center;">OR</p> <p>Ph. D in Public health/Integrated Clinical Research/Clinical Research from a recognized University.</p> <p><b>(C) Note:</b></p> <p>(i) Professional experience means the experience obtained after enrolment in the Central/State Register of Indian Medicine for MD (Unani) stream.</p> <p>(ii) Age not exceeding 58 years as on the last date of submission of application.</p>
8	Tenure of appointment	The tenure of the Director General, CCRUM will be that of 5 years or until attainment the age of superannuation/retirement or as decided by the Government, <b>whichever is earlier.</b>
9	Duties and Responsibilities	To act as " <b>In-Charge</b> " of the Organization (CCRUM), its overall administration for proper management and to conduct all its affairs; To function as the Member Secretary of the Governing Body.
9	Place of Duty	New Delhi.

R. S. Othari  
17/12/2022

10	Last Date for receipt of applications	The application in the prescribed proforma complete in all respects, should reach through proper channel, to <b>Shri Bhawani Shankar Kothari, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023</b> within <b>30 days</b> from the date of publication of this advertisement for this post of DG, CCRUM, in the Employment News/Rozgar Samachar.
11	General Instructions	Applications not received through proper channel as well as those received after intimated "closing date" of receipt of Applications, shall not be entertained and will be summarily rejected.

\*\*\*\*\*

*R. K. Sharma*  
*Director*

**Annexure-II**

APPLICATION FOR THE POST OF DIRECTOR GENERAL,  
CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE (CCRUM), NEW  
DELHI

1	Name in Block letters					Affix self-attested recent passport size Photograph	
2	Address /Tel No./Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the closing date for receipt of application						
5	Age of superannuation in the parent organisation						
6	Educational and other Qualifications						
	SI. No.	Qualification	Board/ Institution	Year of Passing	Percentage/ Position/ Division		
7	Published research work						
	SI. No.	Topic	Name of Publication				
8.	Details of Employment, in chronological order.						
	Name of Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly self-attested. Application should be page numbered in a continuous manner).						
	SI No.	Name of the documents		Page No.			

*B. Khan*  
17/11/22

:: 2 ::

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/ appointment is liable to be cancelled.

Signature of the candidate \_\_\_\_\_

Name of Candidate \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**CERTIFICATES/DOCUMENTS TO BE GIVEN BY  
HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director General, Central Council for Research in Unani Medicine (CCRUM), New Delhi.
6. The photocopies of APARs/ACRs for the last 5 years, with due attestation on each page, are enclosed.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

OFFICE SEAL

*R. Khan*  
*17/11/20*