



சித்த மருத்துவ மண்டல ஆராய்ச்சி நிலையம்
குயவர்பாளையம், புதுச்சேரி- 605013.

सिद्ध क्षेत्रीय अनुसन्धान संस्थान
(सी.सी.आर.एस., चेन्नई, आयुष मंत्रालय, भारत सरकार के अंतर्गत)
चेल्ल पेरूमाल मंदिर गली, कुयवर पलायम, पुदुच्चेरी – 605013.

SIDDHA REGIONAL RESEARCH INSTITUTE
(Under C.C.R.S., Chennai, Ministry of AYUSH, Government of India)
Chellaperumal Street, Kuyavarpalayam, Puducherry – 605013.
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Phone: 0413 - 2245072

F.1-15/2022-23/SRRI/PV/

Date: 15.06.2022

Virtual / Personal Interview
(Advt. No. 03 /2022 dated 15.06.2022)

Virtual / Personal interview is proposed to be conducted for the selection of **Programme Assistant - One post** for the Centrally Sponsored Scheme of **Ayush Oushadhi Gunvatta evum Uttapadan Samvardhan Yojana (AOGUSY)** related to the Pharmacovigilance programme of ASU&H drugs. The engagement will be purely on contract basis and no claim for continuation or regular appointment will be entertained. The date of the interview will be notified through CCRS website / Email to the eligible shortlisted candidates.

The terms of reference for the above post as follows: -

Programme Assistant - 01 (One) Post

- Educational Qualification :** i. BSMS from a recognized Institution
ii. Enrollment in the Central/State Register of Indian Medicine/
Siddha
- Desirable Qualification :** Working knowledge in MS Office, etc
- Remuneration :** Rs.25,000 per month consolidated.
- Age :** Not exceeding 35 years
(Relaxation will be given up to 5 years in case of SC/ST/Women and Physically challenged candidates and years in case of OBC candidates as per GoI Rules).
- Period of the Project :** Initially for a period of 1 year, which may be further extended based upon the satisfactory performance of the incumbent and approval of the competent authority. The Institute however

reserves the right of termination of services of the appointee forthwith or before the expiry of stipulated period without assigning any reason.

Place of Posting : Siddha Regional Research Institute, Puducherry.

How to Apply:

The filled in application in the prescribed format along with self attested certificates/documents (scanned copies) must be sent to the email address **recruitments.srripdy@gmail.com** with cc to **rrisiddha.pon@gov.in**. All the attachments are required in PDF only. Hard copies of the same also need to be sent by post to:

The Research Officer (S) S III & I/c
Siddha Regional Research Institute,
Chellaperumal Street, Kuyavarpalayam,
Puducherry – 605013.

Last date of submission of application: 05.07.2022 up to 5 p.m.

Instructions/T&Cs to the candidates:

1. CV/ Resume will not be accepted. The application should be in the prescribed format only along with all required documents. **If otherwise, applications would be summarily rejected.**
2. Candidates should enclose self-attested photocopies of educational qualification, and other relevant documents along with filled application.
3. The crucial date for determining the age limit shall be the last date of application.
4. Responsibilities:
 - To co-ordinate functioning of Pharmacovigilance Programme management unit at SRRI, Puducherry.
 - To update and provide regular status reports of the Programme.
 - To assist in organizing the training programmes under the scheme.
 - Other activities assigned by the Programme Co-ordinator/Head of the Institute from time to time.
5. The assignment will be on full time basis and he/she has to ensure to attend the office on all working days (six days per week). If required on account of exigencies of work candidates is expected to attend, for which no additional remuneration will be paid.

6. The appointee is required to give an undertaking to the effect he/she will obey all the rules and condition of the Institute during the period of service.
7. The appointee is required to perform the duties and responsibilities expected from the authority and to perform any other duties assigned to him/her as and when required.
8. The selected candidate will have no claim for regular appointments under SRRI / CCRS or continuation of his/her services by any means.
9. He/she shall not utilize/Publish/discard any part of the data or statistics or proceedings or information collected for the purpose of the assignment to any third party without the consent of the organization. On appointment, the candidate must sign a Non-Disclosure Undertaking of the Institute.
10. If the appointee wish to resign; one month notice is required.
11. He/she shall be bound to hand over the entire records of assignments to the Institute before expiry of contract.
12. The selected candidate is eligible for twelve days leave in a calendar year (with prior permission) besides Govt. holidays. If otherwise remuneration would be deducted on pro-rata basis. Un-availed leave in a calendar year cannot be encashed or carry forwarded to the next year.
13. **Date, Time and place/mode of interview will be intimated through CCRS website/ email to the eligible candidates. No TA/DA will be provided for attending the interview.**
14. Canvassing in any form will lead to disqualification of the candidate.
15. The Research Officer (S) S III & In-charge reserves all the rights to accept or reject any application, postpone / cancel the interview without assigning any reasons, thereof.
16. Candidates are advised to follow CCRS website regularly for further information, if any which will be updated from time to time.

Research Officer (S) S III & I/c