



சித்த மருத்துவ மண்டல ஆராய்ச்சி நிலையம்
குயவர்பாளையம், புதுச்சேரி- 605013.

सिद्ध क्षेत्रीय अनुसन्धान संस्थान
(सी.सी.आर.एस., चेन्नई, आयुष मंत्रालय, भारत सरकार के अंतर्गत)
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LIMITED TENDER FORM

| | | | |
|--------------------------------|--|------------------------|---------------------|
| Firm's Reference | | Date | |
| Firm Registration No. (if any) | | PAN (attach photocopy) | |
| GST No. | | Address: | LIMITED TENDER FORM |
| Phone | | | |
| Fax | | | |
| Email | | | |

Tender Schedule: All Rates in Figures and in Words in Rupees

(Enclose the given particulars as a separate annexure)

| S. No: | Description and Specification | Qty. | Unit | Delivery Terms | Rate per Unit | Taxes & Duties | Packing/ forwarding | Total Rate per Unit | Total Value |
|--------|-------------------------------|------|------|----------------|---------------|----------------|---------------------|---------------------|-------------|
|--------|-------------------------------|------|------|----------------|---------------|----------------|---------------------|---------------------|-------------|

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Delivery Schedule:

Enclosed Specifications/Special Conditions of Contract:

Item/Tender Specific Conditions of this Tender:

I/we engage to supply the material(s) to your office and comply the following:

1. Tender schedule and technical specification indicated.
2. Item/tender specific conditions for this tender.
3. Terms and conditions printed overleaf.
4. General conditions of contract signed by me at the time of supplier registration (for registered suppliers).
5. I/we confirm that set off for the ED, VAT/GST etc. Paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under VAT/GST, etc.
6. This offer is valid for 90 (ninety) days from the date of opening of the tender.
7. That we have not been debarred by any Government/Undertaking.
8. That the rates quoted are not higher than the rates quoted for same item to any Government/Undertaking.
9. That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

| | | | |
|-----------------------------------|--|---|--|
| Signature & Seal Place & Date: | | Name of Authorised Signatory: | |
| Address: | | Tel. No./Fax. No./ Mobile No. Email Id: | |

Terms and Conditions of Limited Tender

1. The quotation must be in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Quotation written in pencil will not be considered.
2. Quotation will be opened on due date at 3.00 pm at the indicated venue in presence of the tenderers or their representatives who may wish to be present.
3. The Institute reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's registered suppliers. Unsolicited offers are liable to be ignored.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small scale industry. If you have NSIC/MSE/MSI/DGS&D Certificate, please attach it to the quotation. Mention your registration details.
6. Complete details and ISI specification if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
8. The bid shall be inclusive of installation charges with terms of maintenance and warranty.
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
10. The Institute reserves the right to modify the quantity specified in this enquiry.
11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Prices quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.

12. In case the items in the enquiry are covered by any rate contract or running contract finalised by the DGS&D or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the RC rates outside rate contract.
13. Payment of sales tax is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding CST/ST is recorded in the quotation, the GST will be considered as included.
14. Delivery period required for supplying the material should be invariably specified in the quotation.
15. In case your quotation is accepted and order is placed on you, the supply against the order should be made within the period stipulated in the order. The Institute reserves the right to recover any loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @ 1/2% (half percent) of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
16. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at [indicate Place] only.
17. Our normal payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition.
