



Central Council for Research in Siddha

**Ministry of AYUSH, Govt. of India,
SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai - 600106**

Advertisement No. 1/2020

CCRS proposes to engage the services of one Asst. Consultant on contract basis through Walk-in-Interview to be held on **15.09.2020**.

Assistant Consultant (Audit) -1

Place of Posting: CCRS Hqrs, Chennai

Age: Not exceeding 64 years as on the date of interview

Remuneration: Rs. 45,000/- (consolidated)

Qualification:

1. Degree from a recognized University.
2. Officers retired from Central Government/ Central Autonomous Bodies, preferably from the Office of the Comptroller and Auditor General of India (CAG), in the grade pay of Rs. 5400 only.
3. At least 10 years experience in Budget and Accounts.

Further details regarding the essential/desirable qualification, Venue etc. are available at the Council's website: **www.siddhacouncil.com**

Director General



केन्द्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

सिद्ध केन्द्रीय अनुसन्धान संस्थान भवन, अण्णा सरकारी अस्पताल परिसर, अरुम्बाक्कम, चेन्नई - 600106

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

Ministry of AYUSH, Govt. of India

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Advertisement No. 1/2020

WALK-IN- INTERVIEW

The Central Council for Research in Siddha (CCRS), Chennai, an Autonomous Body under the Ministry of AYUSH, Government of India proposes to engage the services of one Assistant Consultant, on contract basis, through Walk-in Interview, as per the details given below. The engagement will be purely on contract basis, initially for a period of one year.

| Name/No. of the post | Qualifications | Remuneration | Place of posting | Date/time/ Venue of interview |
|---------------------------------|--|---------------------------|--|--|
| Assistant Consultant (Audit) -1 | <p>Qualification:</p> <ol style="list-style-type: none">1. Degree from a recognized University.2. Officers retired from Central Government/ Central Autonomous Bodies, preferably from the Office of the Comptroller and Auditor General of India (CAG), in the grade pay of Rs 5400 only.3. At least 10 years' experience in Budget and Accounts.4. Candidates should have excellent communication and interpersonal skills, in addition to excellent knowledge in Budget and Accounts.5. Knowledge of computer applications such as MS Office, etc.5. Candidates should be well conversant with functions like drafting, noting, budget, accounts, office procedure, etc6. Age not exceeding 64 years <p>Note: Only officers who retired from the post carrying GP of Rs 5400/- (Level 10 of Pay Matrix of 7th CPC) are eligible. Officers who have been granted GP Rs 5400/- before retirement under MACP or any other scheme, are not eligible. Also Officers with higher GP will not be entertained. Officers retired from State Government or Banks, etc. will not be considered.</p> | Rs. 45000/ (consolidated) | Central Council for Research in Siddha (CCRS), Hqrs Arumbakkam, Chennai. | 15.09.2020 (Tuesday) at 10:00 AM (Reporting time 9:30 AM) Venue: Conference Hall, Ground floor, SCRI, Building, Arumbakkam, Chennai. |

General Conditions

1. Age of the candidates will be determined as on the date of interview.
2. The appointment will be initially for a period of one year, which may be curtailed or extended at any time at the discretion of the competent authority.
3. The engagement of above posts will be purely on contractual basis.
4. The candidates who fulfill the requirements may attend the walk-in-Interview alongwith an application in the prescribed format (**Annexure**)
5. The candidates should bring with them the originals of all the documents/certificates etc. for verification alongwith one set of self-attested photocopies of all documents/certificates.
6. The Competent authority reserves the right to postpone/cancel the recruitment process at any stage. The Selection Committee has the right to select or reject the application of any candidate.
7. **No TA/DA will be admissible for attending the Interview.**
8. Interested candidates may, in their own interest, ensure that they fulfill the eligibility conditions. Ineligible candidates will not be allowed to appear for the interview. Verification of documents will be done before the interview.
9. **Candidates are requested to see the Council's website on regular basis for any new announcement in this regard.**
10. **Canvassing in any form will be a disqualification.**

Director General

List of ORIGINAL DOCUMENTS to be submitted on the day of interview

- 1) **Age proof** - Matriculation/10th Standard or equivalent certificate .
- 2) **Educational Qualification:** Mark sheets and Degree certificate issued by Recognized University
- 3) **Service Particulars-** Copies of service book entries or certificates indicating clearly the name of the Organization, duration of employment (date, month & year), nature of duties, pay drawn, etc.
- 4) **Pension Payment Order.**

Annexure

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA, CHENNAI

Application for the Post of Assistant Consultant (Audit), CCRS Hqrs, Chennai

1. Name of the applicant in full :
(in block letters)

2. Father's/Husband's name :

3. Correspondence Address :
(in block letter with PIN code)

Affix one passport
size colour
photograph

4. a) E-mail Id (in capital letters) :

b) Mobile No. :

5. Date of birth (Proof should be enclosed) :

6. Educational Qualifications:
(Attach self-attested copies of relevant documents)

| Examination | Name of the Degree | Name of the Board/ University | Division/ grade obtained | Subject(s) (major)/ Specialization | Distinction, if any |
|------------------------|--------------------|-------------------------------|--------------------------|------------------------------------|---------------------|
| 10 th /SSLC | | | | | |
| Degree | | | | | |
| Others | | | | | |

7. Details of service particulars:

| Post held | Name of the Deptt./ Institution/ Organization | Length of service | | Scale of pay | Nature of duties |
|-----------|--|-------------------|----|--------------|------------------|
| | | From | To | | |
| | | | | | |
| | | | | | |
| | | | | | |

8. Knowledge of Computer :

9. Other information, if any :

I declare that all the information supplied by me, as above, are true, complete and correct to the best of my knowledge and belief.

Place:
Date:

Signature of the Applicant