



சித்த மருத்துவ மூலிகைத் தோட்டம்

(மத்திய சித்த மருத்துவ ஆராய்ச்சிக் குழுமம்)

(ஆயுஷ் அமைச்சகம், இந்திய அரசு.)

सिद्ध औषधीय पादप उद्यान, कावेरी नगर, मेट्टूर बांध

SIDDHA MEDICINAL PLANTS GARDEN

(Central Council for Research in Siddha),

Ministry of AYUSH, Govt. of India,

No. 17, SDO Quarters, Opp. Ulavar Santhai, Cauvery Nagar, MetturDam, Tamilnadu-636 401

Phone No. 04298 – 243 773 E-mail: smpgmettur@gmail.com

INVITING TENDER FOR MANPOWER

Sealed tenders are invited from Registered Manpower Agencies for deployment of various posts on contractual basis on two bid system. Tender forms can be obtained from the office of the Research officer-Botany I/c, Siddha Medicinal Plants Garden-636 401 or Download from the website. Cost of Tender form is Rs. 300/-. Last date for submission of sealed tender form is 16th July 2018 up to 17.00 hrs. Date and Time of Technical bid opening is 17th July 2018 at 15.00 hrs. For further details please visit <http://www.siddhacouncil.com>

Research Officer(Botany), Sci-2 – I/C



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Phone No. 04298 – 243 773, E-mail: smpgmettur@gmail.com

Date: 23/06/2018

TENDER NOTICE NO.03/2018 FOR PROVIDING MANPOWER SERVICE

Sealed tenders are invited from reputed Man Power Agencies to provide qualified trained personnel for various fields of works (1) Agriculture/Horticulture Labourers (Unskilled Labourers), (2) Watchman Full time & (3) Office Attendant (Unskilled) on Contractual basis initially for a period of One year as per the terms and conditions given below :-

Last date for Submission of the sealed tender : 16th July 2018 at 17.00 hrs.

1. Manpower agency will be required to maintain all the provisions under Labour Laws/Statutory obligations as applicable Viz. EPF, ESI, etc., as per Annexure I (Technical Bid).
2. The monthly remuneration specified before at Annexure II (Financial Bid) is excluding Employer's contribution on account of ESI, EPF and other statutory obligations as per labour laws prevailing in the concerned City/Town of States.
3. The selection of manpower agency will be made on the basis of track record of providing quality personnel and service charges quoted by the firm.
4. The manpower Agency should submit their application along with Rs.250 Demand Draft for (Non refundable) on account cost of tender form and EMD of Rs.15,000/- (Rupees Fifteen Thousand Only) by Demand Draft returnable to un successful bidders (DD should be drawn in favour of Research Officer-Botany I/C, SMPG, Mettur dam).
5. The manpower Agency must have at least 3 years of experience in Government organizations with a minimum turnover of Rs. 10 lakhs per month in the last 3 years.
6. Sealed quotations must be sent to Research Officer-Botany I/C, Siddha Medicinal Plants Garden, 17 SDO quators, Opp.Uzhavar santhai, Mettur dam-1.
7. Selected manpower agency has to execute an agreement with Siddha Medicinal Plants Garden, Mettur dam for a period of one year initially which can be extended further. Cancellation of agreement can be done by either side with a notice period of one month.
8. Research Officer-Botany, I/C, SMPG, Mettur dam reserves all the rights to accept or reject all or any of the tenders without assigning any reasons.
9. Disputes, if any are subject to jurisdiction of Mettur dam only.
10. All these positions will be engaged through manpower agencies and are purely on contractual basis. Selected candidates do not have any right to claim for regularization of any post of SMPG in future.
11. Technical bid will be opened on 17.07.2018 at Siddha Medicinal Plants Garden, Mettur dam at 15.00 hrs. Date and time of opening of the tender bid will be intimated on the day of opening of technical bids.
12. The Financial Bids will be taken up only if the technical specifications are satisfactory, otherwise the Tender will be summarily rejected.
13. Experience in the field of Medicinal Plants /Horticulture/Agriculture will be preferred.

Technical Bid Format for Manpower Agencies

1.	Name and Address of Organization	
2.	Establishment Registration No and authority *	
3.	Licenses from concerned authorities with license No. *	
4.	EPFO Registration No.*	
5.	ESIC Registration No. *	
6.	PAN No. /TAN No.*	
7.	Service Tax Registration No. *	
8.	Experience with Govt./PSU *	
9.	Total No. of Personnel engaged with various organizations. List of Clients to be attached in Separate sheet. *	
10.	Non-refundable application fee of Rs.300/-, as D.D. Non- Refundable E.M.D. of Rs. 15, 000/- (Refundable for unsuccessful Bidders only) to be enclosed in favour of Siddha Medicinal Plants Garden payable at Mettur dam – 636 401. (Separate DDs to be enclosed)	D.D No., Date & Name of Bank 1) 2)

*Note: i) Photostat copies of all documents of items at serial no 2 to 9 needs to be attached.
ii) License should be renewed and valid as on date of opening of Technical bids.

Signature:

Name:

Address with Seal of the Signatory :

Annexure- II

Financial Bid Format for quoting the rates

S.No	Name of Post	Remuneration per Day*	EPF Contribution (Employer) 13.36%	ESI Charges (Employer) 4.75%	Other Charges, if any	Service Charges per Person per Duty	G.S.T. 18% on Remuneration	Total
1.	Agriculture/ Horticulture (Unskilled Labourers)	*Rs.367/- (per day)						
2.	Watchman (Full time)	*Rs.376/- (per day)						
3.	Office Attendant (Unskilled)	*Rs.402/- (per day)						

*As per the Salem District Gazette Notification no.4 dtd. 29/05/2018.

Signature:

Name:

Address with Seal of the Signatory :