



சித்தமருத்துவமையஆராய்ச்சிநிலையம், சென்னை-600 106

सिद्धकेंद्रीयअनुसन्धानसंस्थान,

अण्णासरकारीअस्पतालपरिसर, अरुम्बाक्कम, चेन्नई – 600106

SIDDHA CENTRAL RESEARCH INSTITUTE

(Central Council for Research in Siddha, Ministry of AYUSH, Govt. of India)

Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106

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TENDER No.SCRI/05/2017-18 - (Retender)

Siddha Central Research Institute, Anna Govt. Hospital Campus, Arumbakkam, Chennai-600106 intends to procure “**Online Double Conversion UPS System**”. The last date for receipt of sealed quotations (in HARD COPY) is up to **21.08.2017 before 17.00 hrs.** The technical/financial bid will be opened on **22.08.2017 at 11.00 hrs.** For further details of specifications, terms & conditions, tender documents, please visit website : www.siddhacouncil.com.

GENERAL TERMS & CONDITIONS

1. Tender in two bid system (1st Part- Technical Bid, 2nd Part Financial Bid) is invited from reputed software companies and authorized distributors for supply “**Online Double Conversion UPS System**” for Siddha Central Research Institute(SCRI), Anna Govt. Hospital Campus, Arumbakkam, Chennai-600106. Separate envelopes should be used for Technical and Financial Bids and superscribed properly. Technical Bid should contain the tender form (General terms conditions, Technical Specification & tender Memorandum), duly signed and stamped along with all relevant documents establishing the credibility of the firm. The Technical Bid should not contain any price implications. The envelope containing Technical Bid must contain the tender fee of Rs.500/- (non-refundable) and Earnest Money Deposit (EMD) of Rs.10000/- (refundable) by way of two separate Demand Drafts/ Banker’s cheques or Pay Orders drawn on any commercial bank in favour of “**Siddha Central Research Institute**”, payable at Chennai. The two envelopes of Technical Bid and Financial Bid are to be placed in one single large envelope duly sealed superscribing “Tender for supply of **Online Double Conversion UPS System**” and submitted to this office by speed post/courier at the above address on or before **21.08.2017 - 17.00 hours.**

Criteria for pre-qualification on the basis of the Technical Bid:

(a) The firms having credentials of supplying in conformity to the specifications mentioned in the tender will be selected. The firms should have valid PAN & VAT / Central Sales tax Registration Numbers, copies of which should be enclosed.

The annual turnover of the supplier/agency for the preceding 3 years should be enclosed along with certified copies of balance sheet, profit & loss statement with schedules. The bidders should have filed the last I.T. Return and a copy to be enclosed.

(i) The “**Online Double Conversion UPS System**” should be delivered within **45** days at SCRI, Chennai and installed in full satisfaction of SCRI, Chennai.

(ii) Transportation charges/transit insurance and installation/labour charges, if any should be borne by the supplier/agency.

(iii) Period of warranty support including upgrade/update should be invariably given in the quotation.

(b) The supplier/distributor must have their maintenance services at Chennai/Tamil Nadu. The supplier/distributor should certify that after sales services would be adequately extended in the event of placing order with them.

(c) The tender documents should be signed by the person who is authorized for the same by the supplier/distributor. The bidder should mention the name of the person with designation and affix seal in all the pages of the tender documents. The Technical Bids will be opened by the Technical Committee in the presence of bidders/authorized representatives of the supplier/distributor who intends to attend the meeting on the specified date and time. Only One representative with authorization letter shall be permitted to attend the meeting.

2. Financial Bids: The Financial bids will be opened only in respect of the bidders, whose Technical Bids are qualified. The tenderer shall indicate basic component rate and other statutory charges separately both in words and figures in their Financial Bid. In case of any discrepancy observed and the rates quoted in figures or words differ, the lower of these two shall be deemed as correct. Details of applicable GST should be indicated separately and distinctly. Any change in duty/tax upward/downward as a result of any statutory variation in excise takes place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller which shall also include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller.

3. The bid shall remain valid for acceptance for a period of **90** days from the date of opening. If any tenderer withdraws the tender offer before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to SCRI, then the SCRI, Chennai without prejudice to any other right or remedy shall be at liberty to forfeit the earnest money as aforesaid.

4. Conditional offer will not be acceptable.

5. Earnest money amount of Rs.10000/- to be deposited in the form of Demand Draft, Pay order or Banker's Cheque in favour of "**Siddha Central Research Institute**" payable at Chennai.

6. Payment terms:

(a) 90% payment will be made on successful supply and installation and commissioning of the "**Online Double Conversion UPS System**" of SCRI, Chennai

(b) 10% of the value of the "**Online Double Conversion UPS System**" less the EMD submitted shall be kept as security deposit for one year from the date of supply/installation. No Interest will be payable against the EMD/Security deposit **(or)** Bank Guarantee of 10% of the value of "**Online Double Conversion UPS System**" valid till expiry of warranty period to be furnished by the successful tenderer. After receipt of the said bank guarantee the EMD already submitted shall be returned. On expiry of the warranty period the bank guarantee Deposit Receipt of 10% value will be returned duly discharged by SCRI, Chennai.

7. The Institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The Institute at its discretion may change the quantity, upgrade the criteria, and drop any item/parameter or part thereof at any time before or after placement of the order. The Institute also reserves the right of splitting the items with two or more firms for placement of order in public interest. Any dispute arising between the Supplier/Tenderer and SCRI shall be resolved by a sole arbitrator who will be appointed by mutual consent of both the parties thereof failing which one of the Assistant Directors of SCRI in Chennai shall be appointed within 30 days from the date of cause of action of dispute and the award as may be given by the sole arbitrator shall be binding on both the parties within the Civil Jurisdiction of Hon'ble High Court of Chennai.

8. The firms should submit details of supplies of such "**Online Double Conversion UPS System**" if any to Government organizations/departments along with supporting documents thereof.

9. Supply, installation, labour and commissioning of the "**Online Double Conversion UPS System**" at SCRI, Chennai will be entirely the responsibility of the firm.

Technical Specifications of “Online Double Conversion UPS System”

S.No.	Description	Quantity
1.	10 KVA (1Ph-1Ph) (3Ph-1Ph) Online Double Conversion UPS System with 120 min. backup using batteries 12V/16 no. of 100 Ah & MS rack for housing the batteries along with interconnection cables. Emerson / APC / Numeric brands or equivalent preferred.	1 No.

We agree to the above terms and conditions.

Signature
Name and Designation
Address & Seal

TENDER FORM

Date:

To

The Assistant Director Incharge,
SCRI, Anna Govt.Hospital Campus,
Arumbakkam, Chennai-600106.

Dear Sir,

I/We having examined the technical specifications relating to supply of hospital laboratory equipment, hereby offer to supply the equipment as specified in the said Tender Notice and in accordance with the specifications and instructions in writing referred to in terms & conditions of tender.

1. MEMORANDUM

(a) Scope of work: Supply, Installation & Commissioning of "**Online Double Conversion UPS System**" at SCRI, Chennai

(b) Location of delivery: SCRI, Anna Govt. Hospital Campus, Arumbakkam, Chennai-600106

(c) Earnest Money Deposit (EMD) :**Rs.10,000/-** (refundable) vide DD No._____ dated _____ on _____(name of Bank).

(d) Tender Fee **Rs.500/-** (non-refundable) vide DD No._____ dated _____ on _____(name of Bank)

(d) Supply period: ____ days from placement of supply order.

2. Should this offer be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said conditions of tender notice issued by the SCRI.

3. I/We have deposited by Demand Draft/Banker's Cheque as Earnest Money Deposit. I understand that Earnest Money Deposit will not bear any interest. Should I/We fail to supply the "**Online Double Conversion UPS System**" within the stipulated time, I/We do hereby agree that this sum of EMD shall be forfeited by the SCRI.

4. The list showing the particulars of equipments supplied by us to various Govt. departments are given below/enclosed.

Our Bankers & their address are :

(II)

7. The name of Proprietor/partners/Directors of our firm as applicable are :

(I)

(II)

8. Name of the partners of the firm authorized to sign

Yours faithfully,

Signature

TENDER FOR THE SUPPLY &INSTALLATION/COMMISSIONING OF “ONLINE DOUBLE CONVERSION UPS SYSTEM” AT SCRI, CHENNAI

1. Name & complete address and nature of the Firm	
2. Name of the Proprietor/Partner etc.:	
3. (a) Registration No. of the firm:	
(b) Sales Tax Registration No..	
(c) VAT No.	
(d) PAN No.	
(e) GST No.	
4. Annual turnover for the last three years :	
5.Address of the Firm	
6. Details of supplies of similar Online UPS system made to Govt. Organisations / Departments, if any with documentary supports.	
7. Details of Earnest Money Deposit	

I / We _____ solemnly declare that the statements made above are correct to the best of my knowledge and belief and shall abide by the terms & conditions of the tender.

Date:

(Signature of the Proprietor/Partner/Director)
Seal of the Company

Note : Copies of relevant certificates to be enclosed.